

# Management Information Cell

## Examination Section

25601234

Ref.No. :M.I.C./

Date : 15/10/2012

Regarding **Term Work C.D Engg. Exam .S.E/T.E Oct 2012** & Late Exam Forms.

- 1) All Engg. Colleges will get data & data entry programme for entering Term work marks of above mentioned exam. on 19/10/12 by e-mail or C.D Colleges are requested to send data with entering marks entered upto 25/10/12 back to MIC.
- 2) Practical & oral marks submission of S.E/T.E exams should be done manually as usual. Format is same as Last year.
- 3) Forms filled on line by students but not edited & inward by colleges should be sent to M.I.C through e-mail in excell-sheet formatted of which is –  
Seat No, name, Mother's name PRN No ,Old No branch, College, H01, H02, H03.....  
H01... means subjects. Mail id to send this data is  
[mic1@unipune.ac.in](mailto:mic1@unipune.ac.in)  
Please check and confirm that fees of such students is duly paid to University.  
For late entered forms or error correction allocate next serial no of respective last seat no of that branch to such students.
- 4) Colleges can accept exam forms with super late fees & should be submitted to M.I.C section on 18/10/12 or / and 19/10/12. One or two computers will be setup in "MIC" for filling the form & Inward process. College staff should enter such forms in our data base in M.I.C. section & inward the same in M.I.C.
- 5) Please note that no manual / online forms in any case will not be accepted after 19/10/12 , so as to complete the all process before theory papers.

Controller of Examination

*[Signature]*  
15/10/12