

PART – I

1. REMUNERATION TO PAPER-SETTERS AND EXAMINERS

1.1 Remuneration to Paper-Setters & Examiners for Theory and Practical Examinations :

The facultywise rates of remuneration to Paper-Setters and Examiners shall be as under :

(I & II) FACULTY OF ARTS, FINE ARTS & PERFORMING ARTS AND MENTAL, MORAL & SOCIAL SCIENCES

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper-Setting Per Paper Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	F.Y.B.A	320	8	320	13
02	S.Y.B.A.	320	8	320	13*
03	S.Y.B.A. (Yoga)	320	8	320	13*
04	T.Y.B.A	320	8	320	13*
05	T.Y.B.A. (Yoga)	320	8	320	13*
06	M.A.	400	11	400	20
07	M.A. Lalit Kala	400	11	400	20
08	I & II B.F.A.	320	8	320	13
09	III & IV B.F.A.	320	8	320	15
10	F.Y./S.Y./T.Y.B.A. in Music, Drama, Dance, etc.	320	8	320	---
11	B.Lib. & I.Sc.	320	8	320	15
12	Bachelor of Communication and Journalism (B.C.J.)	320	9	320	15
13	Master of Communication and Journalism (M.C.J.)	400	11	400	65 Dissertation
14	M.S.W.	400	11	400	16
15	M.Lib. & I.Sc.	400	11	400	16
16	Master of Mass Relation	400	11	---	65 Project 18 Field Work

* These rates are per candidate, per examiner for S.Y.B.A. (Geography & Statistics) and T.Y.B.A. (Geography, Statistics & Psychology) and S.Y.B.A. (Yoga) and T.Y.B.A. (Yoga).

(1)	(2)	(3)	(4)	(5)	(6)
17	All Certificate Courses in M.E.L., Sanskrit, Pali, Ardhamagadhi, Hindi, Prakrit, etc.	200	7	200	9
18	Lower Diploma Courses in M.E.L., Sanskrit, Pali, Ardhamagadhi, Prakrit, Hindi, etc.	260	7	260	9
19	All Diploma & Higher Diploma Courses in M.E.L., Sanskrit, Pali, Ardhamagadhi, Prakrit, Hindi, etc.	260	8	260	9
20	Diploma in Journalism	320	9	320	16
21	Diploma in Hindi (Prayojan - mulak and Anuvad padavika)	320	9	---	9
22	Diploma in Development Planning	320	8	320	15
23	Diploma in Rural Dev./ Diploma in Tribal Dev.	320	8	320	15
24	P.G. Diploma in Travel & Tourism	320	8	---	21 including Oral 33 Material etc.
25	Diploma Course in Manuscriptology	320	8	320	9
26	Diploma Course in English	320	8	320	9
27	Adv. Diploma in English Literature	320	8	320	9
28	Diploma in Family & Child Counselling	320	8	320	9
29	P.G. Diploma in School Psychology	320	8	320	9
30	Diploma in Industrial Psychology	320	8	320	9

(1)	(2)	(3)	(4)	(5)	(6)
32	Diploma Course in Urdu	320	8	320	9
33	Diploma in Medieval Indian Studies & Archival Science	320	8	320	9
34	P.G. Diploma in Investment & Financial Management	320	8	---	---
35	P.G. Diploma in Insurance & Financial Services	320	8	---	---
36	P.G. Diploma in Logic & Epistemology	320	8	---	---
37	Diploma Course in Public Administration	320	8	320	9
38	Certificate Course in Journalism	200	7	---	---
39	Certificate Course in Manuscriptology	200	7	200	9
40	Certificate Course in Modi	200	7	200	9
41	Certificate Course in English	200	7	200	9
42	Certificate Course in English Literature	200	7	---	---
43	Certificate Course in River Basin Planning and Management	200	7	---	---
44	Certificate Course in Library Science	200	7	---	---
45	Courses instituted from time to time :				
	(a) Certificate	200	7	200	9
	(b) Diploma (U.G.)	280	8	280	9
	(c) Diploma (P.G.)	320	8	320	9
	(d) Degree (U.G.)	320	8	320	13

(III) FACULTY OF SCIENCE

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper-Setting Per Paper Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	F.Y.B.Sc.	320	8	320	13*
02	S.Y.B.Sc.	320	8	320	16*
03	T.Y.B.Sc.	320	8	320	16*
04	F.Y.B.Sc. (Comp. Science)	320	8	320	13*
05	S.Y./T.Y.B.Sc. (Comp. Science)	320	8	320	16*
06	B.Sc. Applied Scientific Instrumentation	320	9	320	16
07	B.Sc. Applied Toxicology	320	9	320	16
08	B.Sc. Applied Advanced Electronics	320	9	320	16
09	B.Sc. Applied (B.M. Tech.)	320	9	320	16*
10	B.Sc. Applied Biotechnology/Applied Petro-Tech./Geoinformatics	320	9	320	16
11	M.Sc. (All Courses)	400	11	400	22
12	M.Sc. Applied Advanced Electronics	400	11	400	22
13	M.Sc. (Computer Science)/M.C.S./M.C.A.	400	11	400	22 150* Dissertation

(1)	(2)	(3)	(4)	(5)	(6)
14	M. Tech. (Dissertation) (per examiner)	-	-	-	250 Term Work 250 Oral
15	M.Tech.	520	20	---	28 Pracatical 15 Term Work
16	M.Sc. Biotechnology	400	11	400	22
17	Diploma in Equipment Management	320	8	---	---
18	Diploma in Communication Technology	320	8	---	---
19	CAD based 3D Modelling	320	8	---	---
20	V.L.S.I. Design Course	320	8	---	---
21	P.G. Diploma in Automotive Technology	320	8	320	16
22	P.G. Diploma in Explosive & Armament Technology	320	8	320	16
23	Advanced Diploma Course in Bioinformatics	320	8	320	16
24	Diploma in Computer Science, Industrial Electronics, Radio & T.V.	320	8	320	16
25	Certificate Course in Computer Hardware Networking	200	7	---	---
26	Certificate Course V.L.S.I	200	7	---	---
27	Certificate Course in Radio & T.V. Servicing	200	7	200	9
28	Courses instituted from time to time :				
	(a) Certificate	200	7	200	9
	(b) Diploma (U.G.)	280	8	280	9
	(c) Diploma (P.G.)	320	8	320	9
	(d) Degree	320	8	320	13
	(e) Post-Graduate Degree	400	11	400	22

The Paper-setters for the examinations under Inter-disciplinary schools will be paid Rs. 260/- for setting of each paper.

Rates of remuneration for Project Work

Sr. No.	Examination	Examiners		Practical	
		Less than 100 marks (per examiner) Rs.	100 or more marks (per examiner) Rs.	Less than 100 marks (per examiner) Rs.	Less than 100 marks (per examiner) Rs.
(1)	(2)	(3)	(4)	(5)	(6)
29	B.Sc. (Physics / Electronic Science Project Work)	20	25	25	45
30	M.Sc. (All Subjects)	20	32	65	75

*The rates are per candidate, per examiner.

1. Please also refer Point no. 1.2 on page number 17 regarding duration of paper and corresponding remuneration.

(IV) FACULTY OF LAW

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper-Setting Per Paper Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	I, II, III LL.B.	320	10	---	---
02	New Five-Year Law Course (B.S.L.)	320	10	---	---
03	LL.M.	400	15	---	---
04	Master of Labour Laws & Labour Welfare	400	15	---	---
05	Dip in Labour Laws & Labour Welfare	320	9	---	---
06	Diploma in Taxation Laws	320	9	---	---
07	Diploma in Criminology	320	9	---	---
08	Diploma in Co-Operative Laws	320	9	---	---
09	Certificate Course in Forensic and Medical Jurisprudence	300	9	---	---
10	Courses instituted from time to time : Certificate Diploma	300 320	9 9	---	---

Remuneration per examiner, per candidate for viva, viva on project report/field work will be

(i) Rs. 17/- for Five-Year Law Course and Three-Year Law Course.

(ii) Rs. 17/- for D.L.L. & L.W.

(iii) Rs. 40/- for M.L.L. & L.W.

(V) FACULTY OF MEDICINE

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper-Setting Per Paper Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	I, II & III M.B.B.S.	360	12	360	60
02	F.Y./S.Y.B.Sc. Nursing	360	9	360	30
03	T.Y./Fourth B.Sc. Nursing	360	12	360	30
04	Post-Certificate B.Sc. Nursing	360	12	360	60
05	I, II, III, IV B.D.S.	360	12	360	60
06	Bachelor of Physiotherapy	360	12	360	60
07	M.D. (All Branches), M.S. (All Branches), M.Ch. (All Branches), D.M. (All Branches), M.Sc. (Medical), Microbiology (Non-Medical), Pharmacology (Medical), Physiology (Medical), Human Anatomy, Biochemistry, Medical Genetics, M.D.S., Master of Physiotherapy	520	20*	520	100
08	D.M.L.T.	320	11*	320	90
09	All B.Sc. 1st & 2nd Sem.	360	12*	360	100

*The Chairman should certify that each answer-book is assessed by each examiner separately.
Examiner will be paid Rs. 170/- per candidate for assessment of Dissertation.

(i) For Post-Graduate Degree and Diploma Examination in the Faculty of Medicine :

The Senior Internal Examiner who will work as Chairman besides setting of his own paper will attend the University Press/Office on the day on which the paper is to be set to the candidates and will finalise the final question paper out of the question papers received from his co-paper-setters. **The Chairman will receive additional remuneration of Rs. 520/- per paper for discharging this additional duty**, which will not be taken into account while determining the minimum remuneration admissible according to prescribed rules. The Chairman will also receive conveyance allowance per day for attending the Press/Office at the rate prescribed by the University, in addition to the remuneration.

(ii) For Under-Graduate examinations in the Faculty of Medicine :

The Moderator appointed for moderating the question paper(s) received from the **External Paper-Setters will receive Rs. 400/- per paper for moderating and setting** the final question paper at the 1st, 2nd and 3rd M.B.B.S. and all B.D.S. examinations. He will also receive conveyance allowance per day at the prescribed rate for attending the University Office.

(VI) FACULTY OF ENGINEERING

(A) Engineering

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical			
				For Paper-Setting Rs.	Per Candidate Rs.		
					Pra.	Tw.	Oral
01	F.E. & S.E.	360	13	---	15	8	9
02	T.E. & B.E.	360	13	---	17	14	14
03	M.E. (All Branches)	520	20	---	30	15	---
04	M.E. (Seminar)	---	---	---	---	---	65
05	M.E. (Dissertation) (per Examiner)	---	---	---	---	250	250
06	M.C.A.	400	11	---	---	---	---

Name of Examination	Subject	Rates of Remuneration per Candidate, per examiner	
		Term work Rs.	Oral Rs.
(a) T.E. (All branches of Sandwich Course)	Industrial Inplant Training	20	40
(b) B.E. (All branches of Sandwich Course)	1. Industrial Inplant Training	20	40
	2. Project Term Work and Oral	90	90
	3. Seminar	90	90

Name of Examination	Subject	Rates of Remuneration per Candidate, distributed equally amongst the examiners.	
		Term work Rs.	Oral Rs.
1. B.E. (All branches except Sandwich Course)	1. Project Term work and Oral	90	90
	2. Seminar	90	90

B] Architecture :

		Paper- Setting per Paper Rs.	For Examining per Paper Rs.	Sessi- onal Work Rs.	Viva -voce only Rs.	Sessiona Viva- voce only Rs.	TW 25 Marks Rs.	TW 100 Marks Rs.
06	F.Y.B. Arch.	360	13	9	9	16	7	15
07	S.Y.B. Arch.	360	13	9	9	16	7	15
08	T.Y.B. Arch.	360	13	15	15	26	7	15
09	Fourth B. Arch.	360	13	15	15	26	7	15
10	Fifth B. Arch.	360	13	15	15	26	7	15
11	B.Des.	360	13	15	15	26	7	15

Please also refer Point No. 1.2 on page number 17 regarding duration of paper and corresponding remuneration

Minimum Remuneration :

1. For Theory Examination : Upto B.E. Examination Rs. 165/- per paper, per examiner.
2. For Theory examination : M.E. Rs. 250/- per paper, per examiner.
3. For Practical, Oral, etc. : S.E., T.E., B.E., M.E. Rs. 165/- per centre, per subject, per examiner.

Assessment of Dissertation Work at the Fifth Year B.Arch. Examination Rs. 100/- per candidate to be equally distributed amongst examiners appointed for the subject.

Remuneration for Practical/Oral/Sessional/TW will be equally divided amongst the examiners appointed except for M.E. (Dissertation).

(VII & VIII) FACULTY OF AYURVEDIC MEDICINE & HOMEOPATHY

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper-Setting Per Paper Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	I, II & III B.A.M.S.	360	9	---	17
02	I, II, III, IV B.H.M.S.	360	9	---	17
03	B.H.M.S. Graded Degree Course Part I & II	360	9	---	17
04	M.D./M.S.	520	20	520	100
05	Pre-Tib (Unani)	230	9	230	9
06	I, II, III, IV & V B.U.M.S.	360	9	360	15
07	Ayurved *Vachaspati M.D. (Ayurved)	520	20	520	100
08	D.C.P. (Panchakarma)	325	11	330	20
09	All Diplomas	330	11	330	20

For M.D./M.S. each Examiner will be paid Rs. 200/- per Dissertation.

- * The Chairman should certify that each answer-book is assessed by each Examiner separately for M.D./M.S.

(IX) FACULTY OF COMMERCE

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper-Setting Per Paper Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	F.Y.B.Com.	320	8	---	7*
02	S.Y.B.Com.	320	8	---	7*
03	T.Y.B.Com.	320	8	---	7*
04	B.B.A. (Sem. I to VI)	320	10	---	Dissertation* 40
05	B.C.A. (Sem. I to VI)	320	10	---	40*
06	B.F.T./B.B.M. (Sem. I to VI)	320	10	---	40*
07	M.Com.	400	11	---	---
08	Post-Graduate Diploma in Banking / Company Secretaryship / Taxation / Salesmanship & Advertisement / Accountancy & All such Diplomas	320	8	---	---
09	Certificate Course in 'E' Commerce	200	7	200	9
10	P.G. Diploma in International Business	320	8	320	9
11	Courses : Instituted from time to time :				
	(a) Certificate	200	7	200	9
	(b) Diploma	320	8	320	9

* The rates are per candidate, per examiner.

(X) FACULTY OF EDUCATION

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper-Setting Per Paper Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	(a) B.Ed. (General) (b) B.Ed. (Hearing Impaired)	320	8	320	16*
02	M.Ed. (General)	400	11	400	16*
03	Diploma in Deaf Education	250	7	250	14
04	Diploma in Education for Teachers of Mentally Retarded Children. All other Diplomas.	250	7	250	14

*Each Examiner per Lesson.

(Remuneration to moderation committee for Rationalisation of B.Ed. internal Marks)

The rate of remuneration to members of moderation committee for Rationalisation of B.Ed. internal mark will be Rs. 130/- per member, per division in the college concerned.

(XI) FACULTY OF PHYSICAL EDUCATION

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper-Setting Per Paper Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	B.Ed. (Physical Education)	320	8.00	320	16.00*
02	M.Ed. (Physical Education)	400	11.00	400	16.00*

* Each Examiner per Lesson.

**Remuneration to moderation committee
for rationalisation of B.Ed. internal marks :**

The rate of remuneration to member(s) of moderation committee for rationalisation of B.Ed. (Physical Education) internal marks will be Rs. 130/- per member, per division in the college, concerned.

(XII) FACULTY OF MANAGEMENT

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper-Setting Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	M.B.A.	400	11	---	40*
02	M.P.M.	400	11	---	16*
03	M.M.S.	400	11	---	---
04	M.C.M.	400	11	---	Project & Viva 130*
05	M.M.M.	400	11	---	---
06	M.C.A.	400	11	---	Project & Viva 130*
07	B.H.M.C.T.	320	11	---	52
08	P.G.D.B.M.	320	11	---	---
09	Diploma in Office Management	320	11	---	---
10	P.G. Diploma in Hospital Management	320	11	---	16
11	P.G. Diploma in Computer Management	320	11	---	40 for Practical 85 for Oral
12	P.G. Diploma in Computer Application	320	11	---	---
13	P.G. Diploma in Financial Services	320	11	---	---
14	P.G. Diploma in Capital Marketing Management	320	11	---	---
15	Diploma in Co-operative Management	320	11	---	---
16	P.G. Diploma in Marketing Management	320	11	---	---
17	P.G. Diploma in Environmental Management	320	11	---	---
18	P.G. Diploma in Print Administration	320	11	---	16
19	Diploma instituted from time to time	320	11	---	16

* Per student per examiner.

(XIII) FACULTY OF PHARMACEUTICAL SCIENCE

Sr. No.	Examination	For Paper-Setting per Paper Rs.	For Examining per Paper Rs.	Practical	
				For Paper- Setting Rs.	Per Candidate, per Practical Course Rs.
(1)	(2)	(3)	(4)	(5)	(6)
01	I, II, III & IV B. Pharm.	360	14	360	18
02	M. Pharm.	520	20	520	30

1. Remuneration of Rs. 70/- per Candidate for III Year B. Pharmacy for Assessment of Project Work and Viva-Voce. Per candidate per examiner.
2.
 - a) Assessment of M. Pharmacy dissertation Rs. 170/- per candidate.
 - b) Viva-Voce on dissertation of M. Pharmacy Students Rs. 350/- per candidate.

1.2 Remuneration to Paper-Setters & Examiners for less than 3 hours and more than 3 hours duration of paper session. This is applicable for Theory Examination only.

- (a) The rates of remuneration for Paper-Setters & Examiners in all faculties mentioned above are prescribed for the examinations of 3 hours duration.
- (b) For the examination with less than 3 hours duration, the remuneration will be 20% less than the rate prescribed for 3 hours duration. The Paper-Setter(s) & Examiner(s) concerned will be paid remuneration accordingly.
- (c) For the examination with more than 3 hours duration, the remuneration will be 20% more than the rate prescribed for 3 hours duration. The paper-Setter(s) & Examiner(s) concerned will be paid remuneration accordingly.

1.3 Remuneration to Moderators :

The moderator will be paid Re. 1.50/- per paper (Paise 75/- per section) in addition to the normal rate prescribed for the examiner in the respective examination for the paper/section which he/she moderated.

However, minimum remuneration to the moderator will be paid, 10% more than the remuneration to the examiner for assessing maximum number of answer-books prescribed per day.

1.4 Remuneration for Restructuring Courses at Degree Level :

Remuneration for the 'C' Component examinations shall be as under :

(a) Assessment

1. Remuneration for assessment, per student and for both the examiners together :

Faculty	Theory (Rs.)	Practical (Rs.)
Humanities and Commerce	5.00	11.00
Science	5.00	16.00

2. Remuneration for assessment of Project Work Course (per candidate) :

Faculty	Remuneration (Rs.)
Humanities 15.00 and Commerce	17.00
Science	18.00

(b) Additional expenses (per student) :

Faculty	Per Student (Rs.)
Humanities 15.00 and Commerce	16.00
Science	19.00

1.5 Minimum remuneration to Paper-Setter & Examiner :

- (1) The minimum remuneration payable to the paper-setter attending the meeting of paper-setting will be Rs. 130/- The paper-setter who does not attend the meeting but sends the question-papers by post will get actual remuneration distributed amongst the paper-setters. He will not be entitled for minimum remuneration of Rs. 130/-.

The Chairman of respective Board of Paper-setters should specify the names of paper-setters attending the meeting. In absence of this the actual amount payable to Paper-Setter/s will be distributed among the Paper-Setters.

- (2) The minimum remuneration payable to the examiner for theory examination will be Rs. 260/- and for Practical / Viva / Oral examination, etc. will be Rs. 260/- for the work of one or more per subject/course at one and the same examination season. This will be exclusive of charges for proof-reading, supervision charges, charges for working as Laboratory Supervisors or Expert Assistant, Chairman's Allowance, supply of copies of question papers, scheme of marking and model answers, etc.
- (3) Minimum remuneration will not be paid if the person fails to perform the entire duty as per his appointment.

1.6 Joint claim for Paper-Setters at Written and Practical Examinations :

The Chairman has to see that a joint claim for himself and of his colleagues in the subject indicating therein, the amount of remuneration payable to each Paper-Setter is submitted to the University duly countersigned by him and all present members at the Paper-setting Meeting alongwith A/B forms.

2. CHAIRMAN ALLOWANCE

The Chairman will be paid Chairman's allowance for each separate appointment as per following norms :

- (1) Rs. 130/- if there are two Paper-Setters and/or Examiners.
- (2) Rs. 195/- if there are three to five Paper-Setters and/or Examiners.
- (3) Rs. 260/- if there are six to ten Paper-Setters and/or Examiners.
- (4) Rs. 260/- per block of ten Paper-Setters and/or Examiners or part thereof, if there are more than ten Paper-Setters and/or Examiners.

The Chairman's allowance is admissible separately in all faculties where different appointments for Practical/Oral/Term Work/Assessment of Dissertation are made. One Chairman appointed at M.Ed. Paper-III examination for assesment of Research work of students of all colleges will be paid remuneration of Rs. 260/-

The Chairman appointed at B.Ed. Part II Examination will be paid minimum remuneration of Rs. 260/- for the work in connection with examination and also Chairman's allowance according to the rates prescribed above.

The Chairman allowance will be paid only at one time i.e. either at paper-setting or assessment only.

3. Remuneration for Model Answer, Scheme of Marking, Translation, Cyclostyling, Proof-Reading, etc.

3.1 Remuneration for Model Answer, Scheme of Marking :

The Board of Paper-setters, required to submit model answers, will be paid Rs.160/- per paper and Rs.55/- for submitting the Scheme of Marking per paper. This remuneration will be distributed equally amongst the paper-setters who are present at the meeting and who actually do the work.

3.2 Remuneration for Translation :

The Paper-Setters will be paid Rs. 80/- for supplying :

- (i) Marathi version of the question paper.
- (ii) Devnagari version of the question paper in Sindhi / Arabic Script.

3.3 Rates for Cyclostyling of Question-Papers :

- (a) The rates for payment sanctioned by the University authorities for cutting the stencils of question-papers (Theory) & Cyclostyling them for the University examinations shall be as follows :
- (1) Stencil Cutting :
Rs. 15/- each stencil if typed, and
Rs. 20/- if handwritten.
 - (2) (i) The above rates are in connection with the stencil cutting only. The cost of stencils, duplicating papers, ink and operation charges will be paid separately.
(ii) The above rates are also applicable to the paper-setters for cutting stencils in the subjects Urdu, Sanskrit, French, German, Russian, etc. as the case may be.
 - (3) The rates payable for taking out cyclostyle copies of question papers will be Rs. 4/- per 100 copies or part thereof. This rate is also applicable for cyclostyle operators working in the University Examination Branch.
If the number of copies of the question paper/s are more than 500 at a session one additional person may be appointed.
 - (4) When question paper is to be cyclostyled, care should be taken to see that no undue spacing is allowed and that the utmost economy is observed in cyclostyling the paper.

The above rates are also applicable to the non-teaching staff of the University/ College who actually does the work of Stencil cutting. The Controller of Examinations/Deputy Registrar (Examinations)/Principal of the College shall select the person for this work of his confidence.
 - (5) The rates for stencil cutting of question papers for practical examinations shall be as follows :
Rs. 20/- per stencil by hand, and
Rs. 15/- per stencil if type,
Rs. 3/- per full sheet original typed and Paise 50/- per each additional copy.
 - (6) For cutting stencil of map for Geology and Geography at various University examinations Rs. 30/- per map.
- (b) Paper-setters shall be required to supply two copies of the question papers they set. Additional copies shall also be supplied by them, if required, for which they will be paid at the rate of Rs. 11/- per copy, if the copies are typed or handwritten. If the copies are cyclostyled the rates will be as under :

Number of copies	If the Question paper is set in one language only Rs.	If the Question paper/s contains Marathi version Rs.
For the First 1 to 10 copies Subsequent 11 to 100 copies	35/- 7/- (For every ten copies or part thereof)	40/- 8/-
Subsequent 101 or more copies	4/- (For every ten copies or part thereof)	4/-

When the paper is cyclostyled, the Paper-Setters are not required to supply handwritten copies and no payment is, therefore, admissible or supply of handwritten copies.

3.4 Remuneration for Proof-Reading :

Whenever a proof of a question paper is read by,

A paper-setter in that subject or a qualified person will be paid remuneration at the following rates :

Rs. 60/- per question paper if it is in one medium, and

Rs. 75/- per question paper if it is in two (or more than two) media.

Whenever two alternative papers are set exclusively different sets of text-books for the same course, such papers will be treated as separate papers for purpose of remuneration of reading proofs of question papers in that subject.

It is permissible to claim remuneration for reading the proofs of question papers in special methods and contents at the B.Ed. Examination for which he/she will be paid Rs. 100/-.

Rates for xeroxing of Question Paper and other related paper @ Rs. 00.75 per copy.

4. Remuneration for assessment of Ph.D., M.Phil., Project Report, Dissertation, Field Work, Oral, Viva & Term Work, etc.

4.1 Honorarium for examining Thesis, Dissertation :

		Honorarium for Thesis, Dissertations, Viva-voce for each Internal and External referee	
		Evaluation	Viva-voce
1	M.Phil. Dissertations	Rs.500/-	Rs. 500/-
2	Ph.D. Thesis Honorarium to External Referee (i) In India (ii) Outside India Honorarium to Internal Referee	--- Rs. 1500/- \$ 100 Rs. 1000/-	Rs. 1,000/-
3	D.Litt. & D.Sc. Honorarium to each external referee (i) In India (ii) Outside India	Rs. 1500/- \$ 140	Rs. 1,000/-

The Internal Referee will be paid an allowance of Rs. 350/- (for correspondence) per candidate registered with him, for Ph.D. or M.Phil. or D.Litt. or D.Sc.

- (i) The Internal Referee appointed in case of Ph.D. candidate working independently of guides will be held eligible for honorarium as admissible to External Referees.
- (ii) The External Referees shall be entitled to the actual postage for dispatching the thesis, subject to production of voucher or postage receipts in original.
- (iii) M.Sc. (Partly by Papers and Partly by Research) each Referee appointed for evaluation of dissertation will be paid Rs. 250/-.

**4.2 Remuneration for Examining a Dissertation / Field Work / Project Report / Viva, etc.
(for Internal and External Examiners) (Other than Pharmacy)**

Examination	Examiners		Examiners & Viva	
	Less than 100 marks Rs.	100 or more marks Rs.	Less than 100 marks Rs.	100 or more marks Rs.
Upto Degree Level	20	25	25	45
P.G. Degree	25	35	70	80
P.G.. Diploma	25	35	60	70

(A) The above rates are applicable where no separate rates of remuneration are prescribed in the respective examination under the faculty.

4.3 Remuneration for Oral (External and Internal Examiners per candidate to be divided equally)

Examination	Oral	
	Less than 50 Marks	50 or more Marks
Upto Degree Level	9	16
P.G. Degree	18	26
P.G. Diploma	16	9

The above rates are applicable where no separate rates of remuneration are prescribed in the respective examination under the faculty.

5. Remuneration for Revaluation of Answer-Books :

- The Examiners appointed for revaluation of answer-books in Faculties of Engineering, Management, Pharmacy, Medicine, Ayurvedic Medicine, Homeopathy, Unani, Education, Physical Education and Law will be paid Rs. 40/- per theory answer-books. The minimum remuneration will be Rs. 160/-.
- The Examiners appointed for revaluation of answer-books in all other faculties will be paid Rs. 20/- per theory answer-book. The minimum remuneration will be Rs. 60/-

6. Remuneration For Courses to be Instituted from Time to Time :

The rates of remuneration prescribed in this booklet for Undergraduate, Post-graduate Degree, Diploma and Certificate Courses, etc. under various faculties will be applicable to all such Degrees, Diploma and Certificate Courses that will be instituted under respective Faculties from time to time.

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PART – II

1. REMUNERATION FOR THE CONDUCT OF THEORY EXAMINATIONS

1.1 Remuneration to Senior Supervisors, Junior Supervisors, Peons, Waterman etc.

Written Examination

Sr. No.	Particulars		For session of less than 3 hrs. Rs.	For session of 3 hrs. & more Rs.
a.	Senior Supervisor	Per paper session	100	130
b.	Assistant to Senior Supervisor	Per paper session	80	105
c.	Junior / Relieving Supervisor	Per paper session	60	75
d.	Dispatch Clerk	Per paper session	60	75
e.	Stationery Store Clerk	Per examination season	250	300
f.	Peon	Per paper session	30	35
g.	Waterman	Per paper session	30	35
h.	Watchman	For twelve hours attendance	50	60
i.	Sweeper / Hamal / Scavenger	Per paper session	30	35

A schedule of staff, which can be appointed for University Theory Examination at approved centres, shall be as follows :

- One Assistant to the Senior Supervisor of the status of Head Clerk or Senior Clerk or Junior Clerk with five years of administrative experience in Senior College, for one examination or group of examinations held simultaneously in a day.
- One Junior Supervisor for one block of 30 to 40 candidates.
- One Relieving Supervisor (i.e. one Relieving Supervisor upto ten blocks and thereafter in multiple of ten blocks).
- One Dispatch Clerk upto 800 candidates and two such Clerks if the number is more than 800 candidates.
- Two Peons for Office of the Senior Supervisor one of whom shall work as Bellman also.
- One Block Peon for each group of every four blocks.
- One Watchman for twelve hours.
- One Waterman for each block.
- One Hamal / Sweeper for sweeping of each group of ten blocks.
- One Wet Sweeper for cleaning W.C.
- If the number of students on any examination centre is more than 800 in a day, then in place of one Internal Senior Supervisor, Two Internal Senior Supervisors and Two Assistant to Senior Supervisors are allowed on that day.

12. Junior Supervisor on the examination block require some time to fill up the particulars of candidates in prescribed formats and during that time additional Junior Supervisor (one against every six blocks of 30 to 40 candidates) will assist the Junior Supervisor on block by undertaking following responsibilities :
- (a) will check the seat numbers of the candidates and verify the report of the Junior Supervisor.
 - (b) If required, check the Admit Card and Identity Card of the candidates.
 - (c) He/She will see that no unfair practices shall be adopted by the candidates and for that purpose he/she may take physical verification of the candidates.
13. It shall be the duty of all persons involved in examination work to conduct the examinations smoothly, discouraging all kinds of unfair practices. All staff will carry the responsibilities assigned by the Principal of the concerned affiliated College/Director of the concerned recognised Institute Head of the University Teaching Department pertaining to the examination work.

No additional staff more than that noted above will be paid for unless the prior approval of the Controller of Examinations/Deputy Registrar (Examinations) is obtained for such additional appointments with full justification.

1.2 Remuneration to Principal & others. :

- (a) The Principal or in his absence his nominee, who will look after smooth conduct of examination work will be paid Rs. 300/- per day for two days, one day for preparation and one day for conclusion of examination work for each examination session.
- (b) An amount at the rate of Rs. 150/- per day will be paid to only one Internal Senior Supervisor for two days, one day for preparation and one day for conclusion of examination work for each examination session.
- (c) An amount at the rate of Rs. 120/- per day will be paid to the Assistant to Senior Supervisor for two days, one day for preparation and one day for conclusion of examination work for each examination session.
- (d) The work of Pre and Post Term End Examinations wherever is applicable be entrusted to the person by the Principal/Head of the University Department and be paid Rs. 6/- per candidate for pre-examination work and Rs. 6/- per candidate for the post-examination work. This amount will be paid to the persons concerned from the share of the University Term End Examination Fee retained by the College for the conduct of University Term End Examinations.
- (e) Where the examination paper sessions of two hours and three hours or more than three hours duration are conducted simultaneously, remuneration to the Senior Supervisor, will be granted for three hours session only.
- (f) The Principal of the College will be paid Rs. 1,200/- per examination session for acceptance of Manuscripts of Question Papers, appointment of Jr. Supervisors, other staff for the conduct of University Examinations, overall supervision of examinations and submission of necessary record in time to the University. Such claims should be paid from the advance placed at the disposal of the College for conduct of the theory examination.

Generally the duration of each examination session shall not be less than 8 working days and not more than 10 working days.

1.3 Charges for Medical Aid :

A Senior Supervisor or a Laboratory Supervisor can invite R.M.P. for giving medical relief to the candidate at the place of examination in case of emergency during the conduct of the examination.

The R.M.P. called for such a visit will be paid a visit fee of Rs. 150/- and also other reasonable medical expenses as have been actually incurred. This expenditure will be incurred from the factotum charges.

1.4 Writer's Charges :

The Writer appointed to write answer papers of the blind, disabled or such other examinee will be paid Rs. 100/- per paper in respect of examination upto and inclusive of graduation and Rs. 125/- in respect of post-graduate examination.

The Senior Supervisors are authorized to make the appointment of a Writer at an examination for a candidate who, in their opinion, is unable to write the answer-scripts on serious medical grounds, blind or disabled. The Writer to be appointed must not have passed the examination at which he is appointed to work for the examination. The Senior Supervisors will recover the prescribed fee of Rs. 100/- per paper, upto graduation and Rs. 125/- per paper for Post-graduate examination from the candidate asking for the Writer. The Principal or Senior Supervisor is permitted to collect the writer fee at the prescribed rate mentioned above from the candidate concerned and disburse them to Writer appointed by them directly. No writer fee shall be collected from the blind candidate.

2. REMUNERATION FOR VIGILANCE SQUAD, CUSTODIAN

2.1 Remuneration to Vigilance Squad :

The members appointed on Vigilance squad will be paid Rs. 300/- as honorarium per working day provided the members visit at least two examination centres in a day. The members will be paid T.A./D.A. as per University rules. The condition of visiting at least two examinations centres in a day will not be applicable if the examinations are not conducted at more than one place.

The Vigilance Squad may use a vehicle whenever necessary to visit the Examination Centre in a group of not less than 3 and not more than 4 members at the rate approved by the University from time to time.

2.2 Remuneration to Custodian (Special Senior Supervisor) :

The Custodian (Special Senior Supervisor) appointed to receive and to make distribution of question papers of the university examination to the Senior Supervisors of the examination centres, will be paid T.A./D.A. as per University rules and remuneration at the rate of Rs. 130/- per paper session.

3. REMUNERATION TO CO-ORDINATORS APPOINTED UNDER THE FACULTY OF ENGINEERING.

The University may appoint Co-ordinators for theory examinations held under the Faculty of Engineering for obtaining the question papers from the Paper-setter appointed by the committee, constituted under the section 32(5) (a) of the Maharashtra University Act 1994, within prescribed schedule of paper-setting. The examination co-ordination section of the University will submit a list of Paper-setters of engineering faculty to the co-ordinators. On receiving such list the co-ordinators will take necessary follow up with the Chairmen of Board of Paper-setters and will ensure that the Chairmen of Paper-setters submit the duly sealed question papers to the concerned examination section within the stipulated period. The Co-ordinators will get remuneration of Rs. 900/- for each examination season.

PART – III

1. REMUNERATION FOR THE CONDUCT OF PRACTICAL EXAMINATIONS

1.1 Remuneration to Laboratory Supervisors and Expert Assistants, etc :

In each laboratory or workshop including Workshop Practice of Engineering Examinations where the practical examination is held, and in respect of all Faculties, wherever practical examinations are conducted either in the laboratory, in the workshop or in the field, etc. the Principal of the College to which the laboratory or workshop belongs is authorized to appoint a responsible and duly qualified member of the staff attached to that laboratory or workshop where the practical examination is going on, to supervise the Laboratory or Workshop provided none of the examiners appointed for practical examination is a member of the staff at which the examination is actually conducted.

The Remuneration for the Laboratory Supervisors & Exper Assistant (Other than Faculty of Engineering shall be as follows :

	Lab. Supervisors Rs.	Expert Asstt. Rs.
Duration of the Practical Examination, 4 hours or less	60/-	50/-
More than 4 hours	75/-	65/-
Two Practicals or two batches in a day	100/-	90/-

The Internal Examiners shall invariably work as Laboratory Supervisor.

Such Laboratory Supervisors and Expert Assistants shall also be eligible for payments on the day of preparation and cleaning at the rate of Rs. 60/- and Rs. 50/- respectively per day.

1.2 Remuneration to Conveners and Co-ordinators :

(a) The Convener/Co-ordinator/Asstt. Co-ordinator appointed for convening/co-ordinating districtwise practical examination at B.A., B.Sc., B.Com., B.B.A., B.C.A., B.F.T., M.Com., B.Pharm. examination will be paid remuneration for conducting the practical examination/ Project work/ Viva-Voce as under :

- (i) Convener/Co-ordinator Rs. 900/-
- (ii) Asstt. Co-ordinator Rs. 450/-

If the same person performs the duties of Co-ordinator as well as the Convener he will be paid remuneration of Rs. 1000/-.

The actual expenditure on postage, stationery, photo copying (xeroxing) cyclostyling etc., incurred by the Convener/Co-ordinator for conducting the practical examination will be paid to him provided it is supported by the vouchers or postage receipts in original.

The actual expenditure on phone/mobile phone charges incurred by the Convenor/ Co-ordinator for conducting the practical examination will be paid, on the certification of the Controller of Examinations.

The Co-ordinator shall not undertake journey involving payment of T.A. and D.A. except for attending the meeting called by the Convener. The Convener may, however, in special circumstances perform the journey with prior permission of the Controller of Examinations/Deputy Registrar (Examinations) in order to ensure the smooth conduct of the examinations.

The T.A. / D.A. / Conveyance Allowance bills of Co-ordinator for attending meeting called by the Convener shall be countersigned by the Convener.

- (b) The Chief Co-ordinators of Restructuring courses working at Centres will work as Senior Supervisor for the conduct of Practical Examination under 'C' Component courses, and they will be paid Rs. 65/- per paper session. In addition, they will be paid Rs. 130/- per day for two days i.e. one day for preparation and one day for conclusion of examination work for each examination session.
- (c) The Jt. Co-ordinator of 'C' Component courses will work as Convener for Practical Examinations under 'C' Component courses at different centres for practical examinations. He will be paid Rs. 380/- for each examination season.
- (d) The Co-ordinators appointed for co-ordinating Practical Examination in the Faculty of Engineering will be entitled for Rs. 900/- for Co-ordinating the work. One Co-ordinator will be appointed for every block of five centres in each subject. If there are two or more than two Co-ordinators one of them will act as Convener and will be entitled for Rs. 1000/- instead of Rs. 900/-.

1.3 Remuneration for Printing of Maps, Sketches and Question Papers for Practicals :

One of the Local Paper-Setters or the person authorized by the Chairman of the Board of Paper-Setters or the person authorized by the Controller of Examinations, who is required to attend the Press for correcting the proofs of the map, sketch and supervise over the printing of the maps in the Press and to prepare the bundles of map-supplements according to the requirements of the centre and bring them to the University Office will be paid as follows :

- (1) Rs. 35/- for attending the press to correct the proofs of the Contour Map Sketch.
- (2) The conveyance allowance will be paid as per University rules for attending the press to supervise over the printing of the question papers and for bringing bundles to the University office.
- (3) In case of the Practical Question Papers which are required to be printed in the Press and where no Senior Supervisor is available for handing over the manuscript to the Press during that period, the Chairman or one of the local Paper-Setters will hand over the manuscripts of the practical question-papers to the press and correct the proofs. He will be paid for attending press, charges for proof-reading, as prescribed.
- (4) Whenever the Senior Supervisor or the paper-Setter or the Proof-Reader is required to go to the Press for correcting the proofs of blocks of the sketch that are to accompany the question papers at the Engineering Examination, he shall be held eligible for the conveyance allowance as per university rules.
- (5) For practical, when more than one paper at each practical of the same course is set, remuneration for one paper be paid as per rate of remuneration in each

faculty and for each subsequent papers-setting, Rs. 55/-. However for Statistics practical examination rate of remuneration for subsequent paper is same as that for the first Paper.

- (6) The Principal of College of Education who have to frame time table for B.Ed. Practical Examination, in consultation with the Heads of respective practicing schools attached they will be paid remuneration of Rs. 225/- at the B.Ed. Examination.
- (7) Head Masters of schools in which practice lessons of the B.Ed. are held will be paid Rs. 10/- per session, subject to the minimum of Rs. 130/- provided bills are submitted within one year from the date of the conclusion of the examinations to college/s concerned.
- (8) Each of the senior examiners at B.Ed. (Part-II) for different centres will be paid Rs. 100/- for co-ordinating work of individual examiners appointed at the centres.
- (9) The Senior Examiner at different centres at B.Ed. Part II examination will be paid the actual postage for sending the mark-lists to the chairman as per his instructions provided postage receipts, in original, are produced.
- (10) The Referees appointed to examine the thesis/dissertation of master's degree fully or partly by Research will be paid Rs. 250/- per thesis/dissertation.

1.4 Payments for the Conduct of Practical Examinations :

- (1) The rates of payment mentioned below are admissible per candidate appearing at the practical examination per Laboratory course. The Principals / Heads of the Departments / Laboratory Supervisors are, however, authorized to determine the actual amount to be spent on each of the three items viz. For the conduct of the examination, chemicals, material and remuneration to Assistants according to the needs, except B.A., B.Sc., B.Com., B.B.A., B.C.A., B.F.T., B.Pharm and B.Sc.(All Subject of Computer Science). For B.A., B.Sc., B.Sc. (Computer Science) and B.Pharm., Rs. 30 per candidate is admissible for practical examination; out of Rs. 30/-, Rs. 20/- be paid as remuneration to the Assistants and Rs.10/- shall be spent by the College for material, chemical, etc. required for conduct of Practical Examinations.
- (2) The Chairman appointed for the Practical Examination or any other competent person may frame suitable batches of the number of candidates to be examined practically according to the convenience of the Examiners.
- (3) No remuneration is payable to teaching staff out of this advance paid to the college for the conduct of examination.

- (4) The Principal of the College has to communicate the number of candidates appearing at practical examinations and statement of expenditure as per the format shown in Annexure '4' to '7'.

Sr. No.	Name of the Examination	Rate per candidate (Actually appearing per Laboratory course (inclusive of preparation and cleaning charges) Rs.
1.	Faculty of Mental, Moral and Social Sciences and Science	
	1. B.A./B.Sc./B.Sc. (Comp. Science) all subjects B.B.A./B.C.A./B.F.T./B.Pharm/B.Com	30
	2. B.Pharm.	50
	3. (a) M. Pharm	65
	(b) M.Sc (Wet Lab.)	65
	(c) M.Sc. (Dry Lab.)	45
	(d) Experimental Psychology	30
	(e) All other Subjects	45
2.	Faculty of Ayurved	
	1. I B.A.M.S. all subjects I B.H.M.S. and Pre-Tib, I B.U.M.S.	15
	2. II, III B.A.M.S., II, III and IV B.H.M.S., Graded B.H.M.S. and II to V B.U.M.S.	20
	3. M.D./M.S.	45

1.5 Remuneration to the Staff for Practical Examination in the Faculty of Medicine

The expert assistants and other servants required for practical examinations in the Faculty of Medicine will be paid remuneration as follows :

Sr. No.	Category of Asstt.	Remuneration per batch per day Rs.
1.	Expert Assistant	90
2.	Laboratory Assistant	45
3.	Qualified Nurse	65
4.	Museum Assistant	45
5.	Medical Social Worker	45
6.	Case Worker	45
7.	Public Health Nurse	45
8.	Plant Operator	40
9.	Operation Theatre Asstt.	45
10.	Peon/Sweeper/Museum/Servant	30
11.	Store Keeper	20
12.	Per Patient at Under-graduate Examinations	10
13.	Per Patient, per candidate at Post- graduate Examination	15

When two batches of students are examined per day two sets of assistants will be permitted per day.

At these examinations where the same batch of candidates is required to be examined practically on two or more days the sets of assistants will also be paid for two or more days for the same batch of students.

The practical examinations are divided into following groups in view of their common pattern for purpose of authorization of experts and other assistants to be employed for conducting them. The number of such assistants as can be appointed and the days for which they should be engaged is shown in the schedule of assistants. It should be noted that additional assistants can not be employed.

1. Pharmacy - All examinations in one group only.
2. Nursing - All examinations in one group only.
3. M.B.B.S., B.D.S.
4. D.M.L.T.

Group A

- | | |
|-------------------|-----------------------|
| (a) Anatomy | (b) Physiology |
| (c) Biochemistry | (d) pathology |
| (e) Pharmacology | (f) Forensic Medicine |
| (g) Microbiology. | |

Group B

- | | |
|--------------------------------|------------------------------------|
| (a) Medicine | (b) Surgery |
| (c) Obstetrics and Gynaecology | (d) Preventive and Social Medicine |

Post-Graduate Examinations

Group A

- (a) M.D. Anatomy
- (b) M.D. Physiology
- (c) M.D. Biochemistry
- (d) M.D. Pathology
- (e) M.D. Microbiology
- (f) M.D. Pharmacology
- (g) M.D. Hospital Administration
- (h) M.D. Forensic Medicine.
- (i) M.Sc. Medical Pharmacology, Microbiology, Physiology, Biochemistry, Medical, Genetics, Anatomy.

Group B

- 1. M.D. General Medicine
- 2. M.S. Obstetrics & Gynaecology
- 3. M.D. Paediatrics
- 4. M.D. Anesthesiology
- 5. M.D. Tuberculosis & Chest Diseases
- 6. M.S. Ophthalmology
- 7. M.S. Orthopedics
- 8. M.Ch. Plastic Surgery
- 9. M.Ch. Cardio Thoracic Surgery
- 10. M.Ch. Neuro Surgery
- 11. M.Ch. Urology
- 12. M.Ch. Gastro-Enterology (Surgical)
- 13. M.Ch. Paediatric Surgery
- 14. M.Ch. Surgical Oncology
- 15. D.M. Cardiology
- 16. D.M. Neurology
- 17. D.M. Nephrology
- 18. D.M. Gastro-Enterology (Medical)
- 19. D.M. Endocrinology
- 20. D.M. Clinical Haematology
- 21. D.M. Clinical Pharmacology and Therapeutics
- 22. D.M. Neonatology
- 23. D.M. Medical Oncology
- 24. M.D. Psychiatry
- 25. M.D. Dermatology, Venereology and Leprology
- 26. M.S. Gen. Surgery
- 27. M.S. ENT
- 28. M.D. PSM
- 29. M.D. Radio Diagnosis
- 30. M.D. Radio Therapy
- 31. M.D. Physical Medicine and Rehabilitation
- 32. M.D. Medical Genetics
- 33. M.D. Accident and Emergency Medicine.

Post-Graduate Diplomas

Ggroup A

- (a) D.C.P.
- (b) D.M.V.
- (c) D.H.A.
- (d) D.F.M.

Group B

- (a) D.A.
- (b) D.G.O.
- (c) D.C.H.
- (d) D.T.C.D.
- (e) D.L.O.
- (f) D.O.M.S.
- (g) D.V. & D.
- (h) D.P.M.
- (i) D.M.R.D.
- (j) D.I.H.
- (k) D.P.H.
- (l) D. Ortho.
- (m) D.B. & C.M.
- (n) D.M.C.H.
- (o) D.F.P.
- (p) D.T.M. & H.
- (q) Dip. Phy. Med.

For practical one batch of 30 students may be examined per day at the M.B.B.S. and D.B.S. examinations. One set of assistants only will, therefore, be permitted unless the batch is split up and examined at two different places.

Two batches consisting of 7 students may be examined at Post-Graduate examinations every day, when two batches of candidates are thus examined, two sets of assistants are permitted to be employed for conduct of such examinations. The experts and other assistants will be entitled to full remuneration irrespective of the number of candidates examined in the batch.

It is permissible to incur expenditure up to Rs. 150/- on transport of patients whenever necessary.

The Chairman in-charge of practical examinations is authorized to draw advance from the University Fund for incurring expenditure on the conduct of practical examinations. He can spend up to Rs. 150/- on stationery etc. required for practical/clinical examinations.

The examiners attending the practical examinations at various centres will be paid their T.A./D.A. bills immediately at the examination centres after the practical examination is over. The Principal concerned should get T.A./D.A. bills duly filled in from the Examiners concerned, check it as per University rules and make the payment to the examiners concerned accordingly. In order to make this payment, the Principal/Dean of the College should put up requisition of amount required for such payment in a prescribed printed form used for advance. The amount of advance to be claimed should be based on the estimate of T.A./D.A. of the number of examiners attending the practical examinations at the respective centre. The Principal/Dean should send a statement of expenditure duly audited with certificate by the Chartered Accountant to the University Office within 45 days from the date of conclusion of the practical examinations.

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PART – IV

1. MISCELLANEOUS

1.1 Definitions :

- (a) **Examination Session** : “Examination Session” means generally up to 10 working days of examinations.
- (b) **Paper Session** : “Paper Session” means duration of time prescribed (given) for particular theory / practical paper.
- (c) **Examination Season** : “Examination Season” means particular half of the year during which various examinations of the University are conducted.
- (d) **Paper Setting** : “Paper setting” means paper set by paper setters appointed by the committee under s. 32(5)(a) of Maharashtra Universities Act, 1994.

1.2 Honorarium to Deans :

The honorarium to the Dean of the Faculty shall be paid as under :

- (i) For the examination in the first half of the year : Rs. 4,000/-
(to be paid in the month of June)
- (ii) For the examination in the second half of the year : Rs. 4,000/-
(to be paid in the month of December)

1.3 Payment at the place of Examination Centre :

- (a) The payment towards T.A./D.A./Auto charges at actual and remuneration to the Examiners appointed for the practical examination shall be made by the Principal of the College concerned from the advance placed at the disposal of the college for the conduct of University examination, as per the University Rules.
- (b) The Principal of the College shall make payment towards T.A./D.A. to the Senior Supervisor and his remuneration and remuneration to the staff concerned with the examination work, from the advance placed at the disposal of the college for the conduct of University Examination. (Annexure 1 and 4)
- (c) The remuneration to the Principal per examination session for acceptance of manuscripts of the question papers, appointments of Junior Supervisors and other staff for the conduct of the examination, overall supervision of examinations and submission of necessary record in time to the University etc. will be paid at the end of examination season from the advance received from the University.

1.4 Reimbursement of expenses incurred for returning the Answer-Books and Dissertation, project Report, etc. to the University :

- (a) The expenditure incurred for returning the answer-books, dissertation(s), project report, etc. will be reimbursed on production of official receipts or vouchers. Answer papers should be returned by insured post or by parcel only, and not in any case by V.P.P. or by railway parcel. The Controller of Examinations/Deputy Registrars (Examinations) are empowered to sanction such expenditure.
- (b) The examiners residing in the jurisdiction of the Pune University and who have received the answer-books, more than 100, are expected to hand over the marklists as well as the assessed answer-books to the University Office personally at one and the same time. Such examiners will be paid T.A./D.A. as per University Rules.
- (c) The assessed answer-books and the marklists should be sent through Registered A.D. by :
 - (i) The examiners who are residing outside the jurisdiction of the Pune University Area, and

- (ii) The Examiners mentioned above who are unable to come to the Pune University Office personally for handing over the mark lists and the answer-books, and
- (iii) The Examiners who have received the answer-books for assessment less than 100.
- (d) The local examiners who will hand over the mark lists along with the assessed answer-books to the University Office personally at one and the same time will be paid the Local Conveyance Allowance as per University Rules even though the answer-books are less than 100.

1.5 Advance for the University Examination work : (Factotum charges etc.)

The college where examination centres are located will be paid advance for incurring expenditure on various items for conducting theory and practical examinations on behalf of the University. The College should incur expenditure on such items as per the rates prescribed in this booklet by obtaining vouchers, receipts, and other documents in support of the payments. The Colleges should not send these vouchers and other records to the University Office. They should prepare a statement of accounts of expenditure for all examinations conducted during each examination season and send it, in duplicate, duly audited and certified by the Chartered Accountant to the University. The Receipt and Payment Account of the examination expenditure is to be prepared in the form of Annexure '1' and the certificate is to be issued by the Chartered Accountant in the form of Annexure '2'.

Initially the advance will be paid before commencement of the examination. The amount of advance, for conducting the examinations to be held in the First Half of the year and Second Half of the year would be equal to the amount of approved expenditure incurred during the examinations held in the First Half and Second Half of the previous year, respectively.

New Examination Centres will receive the advance on the basis of students registered for each examination at their centres.

The college will repay the balance amount or will get the refund if any, due to them on submission of receipt and payment account in the form of Annexure '1' and the certificate is to be issued by the Chartered Accountant in the form of Annexure '2'.

- (a) The auditor's fee will be Rs. 1000/- for expenditure upto Rs. 50,000/- & Rs. 1500/- if the expenditure is more than Rs. 50,000/-.
- (b) For proper maintenance of accounts of the examinations expenditure the person concerned will be paid honorarium of Rs. 450/- for expenditure upto Rs. 50,000/- & Rs. 900/- if the expenditure is more than Rs. 50,000/-.

The person concerned should see that accounts are audited and settled within one and half month from the date of conclusion of examinations held in each examination season.

The College where examination centre is located will meet the following items of miscellaneous examination charges, out of the examination advance, placed at their disposal :

- (a) Factotum Charges : The charges will be paid at the rate of Rs. 10/- per candidate registered for all examinations held during every examination season by giving number of students for each written examination at the centre and will include following miscellaneous charges. The minimum factotum charges will be of Rs. 1500/- only.
 - (i) The remuneration at the rate of Rs. 25/- for 100 candidates once for whole examination for labour involved in arranging and re-arranging furniture.
 - (ii) Sanitary arrangement.

- (iii) Seating and block arrangement and pasting writing numbers.
- (iv) Electricity Charges/Generator charges including fuel.
- (v) Water charges including the labour involved.
- (vi) Expenditure on the purchase of glasses, earthen pots, punching, pinning machines, etc.
- (vii) Expenditure on stationery used for theory or practical examinations or stationery used for dispatch of answer-books.
- (viii) Hospitality.
- (ix) Charges for medical attendance by Registered Medical Practitioner.
- (x) Bank commission/D.D. commission.
- (xi) Such other miscellaneous expenditure which is connected directly or indirectly with the conduct of theory examination.
- (b) Local conveyance charges : The conveyance charges in sending parcels from the place of examination to Railway Station or S.T. stand should be incurred under this head by obtaining actual receipts for audit. No expenditure on engaging special vehicle for bringing manuscripts of question-papers or printed copies of question papers should be incurred unless it is possible to accommodate it within the factotum charges of Rs. 10/- per candidate.
- (c) Railway and S.T. Freight : These charges should be incurred by obtaining actual receipts.
- (d) Postal and registration charges be incurred by obtaining requisite vouchers duly classified into the following sub-heads :
 - (1) Post-Parcels. (2) Registered letters.
 - (3) Telegrams, Phonograms, Trunk-calls. (4) Ordinary postage.
- (e) For distribution of statement of marks, clerk concerned will be paid at the rate of Re. 1/- per candidate.
- (f) T.A./D.A./Auto charges on actual basis to the College employee for carrying answer-books from examination centre to CAP Centre/University Regional Centre/University Office.
- (g) Payment to writer at the prescribed rate for blind candidates.

1.6 Remuneration for Departmental / Internal / Term End Examinations :

(a) Departmental Examination :

The examination fee for the Departmental examination is Rs. 50/- per course/paper/subject out of which Rs. 35/- per course/paper/subject will be retained by the College/University Department/Institute for conduct of departmental examination's including payment of remuneration to Paper-Setters and examiners. The remuneration to the persons including Paper-Setters/Examiners of the Departmental courses shall be made by College/University Department/Institute concerned as per the rates mentioned in this booklet for respective examination.

(b) Internal Examination :

The examination fee for the internal examination is Rs. 10/- per course/paper/subject out of which Rs. 7/- has to be retained by the College/University Department/Institute/School/Centre. Out of Rs. 7/-, Rs. 2/- has to be paid to Examiner, Rs.1.50/- to the staff concerned with the examination work and Rs. 3.50/- be spent on stationary and Photocopying (Xeroxing). The expenditure for conducting internal examination shall be met from the amount retained by the College/University Department/Institute/School/Centre.

(c) Term End Examination :

The examination fee for the term end examination is Rs. 190/- for Post-Graduate out of which Rs. 120/- will be retained by the College/University Department/Institute/

School/Centre for conduct of the Post-Graduate term-end examination. The expenditure for conducting Post-Graduate term-end examination including stationery, assessment and all other related items except the expenditure on question paper shall be met by the College/University Department/Institute/School/Centre concerned from the amount retained by them. The University will only provide question papers to the College/University Department/Institute/School/Centre. The remaining amount of Rs. 70/- shall be remitted to the University along with the term end examination mark. The Examination fee for the U.G. term end examination is Rs. 190/- out of which Rs. 145/- will be retained by the College/Institute/School/Centre. The expenditure for conducting the U.G. term-end examination including stationery, assessment and all other related items will be incurred by the college/Institute from the amount retained by them. The remaining amount of Rs. 45/- along with the term-end examination marks will be forwarded to the University. The remuneration to the person concerned shall be made by the College/University Department/Institute/School/Centre concerned as per the rates mentioned in this booklet for respective examination.

(d) A Course in Environmental Awareness (Compulsory at the B.A., B.Com. and B.Sc. Degree Level) :

A fee of Rs. 200/- per student be charged, out of which Rs. 180/- shall be retained by the College for the conduct of course and Rs.20/- shall be remitted to the University along with the grade sheet.

The repeater students who have failed in the course of Environmental Awareness, having passed in all other subjects, will have to pay Rs.100/- in the college, out of which Rs.90/- will be retained by the college and the remaining amount of Rs. 10/- shall be remitted to the University along with the grade sheet. In addition to this students will have to pay prescribed charges for statement of marks.

(e) M.A. (Part II) English Long Term Paper :

The Examination fee for M.A. (Part II) English Long Term Paper is Rs. 10/- per paper, out of which Rs.7/- shall be retained by the college for conduct of said examination including payment of remuneration to Paper-Setters and Examiners and Rs.3/- shall be remitted to the University along with the Mark List.

1.7 Maximum Remuneration to an Examiner for one examination season :

The total remuneration payable to any single person for all examination work done during the examination season shall be upto a limit of Rs. 40,000/- only. The Chairman's allowance, remuneration for supplying copies of question papers, model answer, proof-reading charges, supervision charges (including Laboratory or Workshop Supervision) and charges for working as Laboratory Supervisor of Expert Assistant and other assistant in Practical Examination shall not be included for calculating the limit of Rs. 40,000/-. In case the actual bill payable excluding the above charges exceeds Rs. 40,000/-, only half of the excess over Rs. 40,000/- will be paid to him in addition to the maximum remuneration of Rs. 40,000/-.

In case actual bill payable to the Paper-Setter and Examiner excluding above charges exceeds Rs. 40,000/-, the Vice-Chancellor may decide whether the excess amount above Rs. 40,000/- be paid to him in full.

1.8 Remuneration to Non-Teaching Staff involved in Examination Work :

The remuneration at the rate of Rs. 6/- per candidate for Regular including Repeater and Rs. 3/- per candidate for Externally registered, will be paid to the Non-Teaching Staff working in the affiliated College/Recognised Institute/University Department/Centre/School

for carrying out various examination work. The Principal/Director/Head of the Department shall distribute this amount of remuneration amongst the Non-Teaching Staff according to the work carried out by the staff concerned. This remuneration is payable to the College/ Institute/University Department/Centre/School for each Half of the year. The Principal/ Director/Head of the Department concerned shall submit the requisition letter to the University in the format shown in Annexure '8' within one and half month from the conclusion of the Examination/s.

In addition to the above, the Engineering Colleges will be paid Rs. 4/- per candidate for preparation of namelist and summary of the students who registered for the University examination in the Faculty of Engineering.

1.9 Remuneration to Non-Teaching Staff of the University relating to the examination work:

University employee deputed for examination work or deputed for handing over the confidential documents/material to the College/Institutes, outside the Pune City will get following remuneration besides the admissible D.A.

Sr. No.	Particulars	Remuneration per Day Rs.
1.	Class - I and Class - II employee	300/-
2.	Class - III employee	250/-
3.	Class - IV employee	200/-

1.10 Time Limit for Claiming Remuneration :

Claims for the payment of bills for remuneration will not be entertained beyond six months from the date of declaration of the result of the examination concerned. Such bills, if otherwise admissible will, however, be paid after the period of six months with a deduction of 5% upto one year only. No claim shall be entertained after the period of one year.

□□

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UNIVERSITY OF PUNE



RATES OF REMUNERATION FOR EXAMINATION WORK

Effective from Second Half of the Year 2008

PREPARATORY REMARKS

The University authorities appointed a committee of following members for considering and revising the rates of remuneration of examination work which were fixed in the year 2003.

1. Prin. N. S. Nikam, Dean, Faculty of Mental, Moral and Social Sciences, Chairman
2. Prin. (Dr.) V. B. Gaikwad, Dean, Faculty of Science
3. Dr. G. R. Ekbote, Dean, Faculty of Medicine
4. Prin. R. V. Shete, Dean, Faculty of Pharmacy
5. Prof. (Dr.) B. R. Sangale, Dean, Faculty of Commerce
6. Prof. Magan Tate
7. Mr. Umesh Deshpande, Deputy Registrar, Examination Section
8. Mrs. Vijaya Dahiphale, Senate Member

The committee gave due consideration to all relevant aspects involved in this matter and recommended a revised rates of remuneration to Teaching and Non-teaching staff appointed for the conduct of University Examinations. The University Authorities have accepted these recommendations and the revised rates of remuneration are prescribed accordingly and included in this booklet.

The booklet of remuneration comprises of six parts as follows :

- (i) Part I : Paper-setters and Examiners.
- (ii) part II : Conduct of Theory Examinations i.e.
Senior Supervisors, Junior Supervisors and the staff
engaged for the examination work.
- (iii) Part III : Conduct of Practical Examinations.
- (iv) Part IV : Miscellaneous.
- (v) Part V : Assistants for Practical Examinations.
- (vi) part VI : Various forms.

Due care is taken while revising the rates of remuneration; however, if there are any discrepancies or corrections in this booklet, same may be brought to the notice of Assistant Registrar, Examination (Co-ordination Unit), University of Pune.

The revised rates shall come into force from the examinations to be held in the Second Half of the year 2008 and onwards.

Ganeshkhind,
Pune-411007
September 8, 2008

M. S. Phirange
Controller of Examinations
University of Pune

Important Phone Nos.

- | | | |
|---------------------------------------|---|--|
| 1. Controller of Examinations | : | 25691341
25601201 |
| 2. Deputy Registrar-1 | : | 25601204 |
| 3. Deputy Registrar-2 | : | 25697232
25601205 |
| 4. Deputy Registrar-3 | : | 25601209 |
| 5. Assistant Registrar, Co-ordination | : | 25601218
25601206 |
| 6. Assistant Registrar, Strong Room | : | 25601205 |
| 7. Assistant Registrar, S & T | : | B.A./M.A. 25601213
B.Sc./M.Sc. 25601214
Commerce 25601215
Management/LL.B. 25601216
Engineering 25601219
Medical 25601220 |
| 8. Assistant Registrar | : | Certificate 25601207
Revaluation 25601222
Convocation 25601217
Godown 25601233 |

Fax No. :

- | | | |
|------------------------|---|----------------|
| 1. Examination Section | : | 020 - 25691341 |
| 2. Strong Room | : | 020 - 25601205 |
| 3. S & T | : | 020 - 25601204 |

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PART – V

Schedule of assistants, etc. for the various practical examinations in science subjects at the F.Y.,S.Y. and T.Y.B.Sc. and B.Sc. (Comp. Sc.) Courses

- NOTE :** (a) Wherever the number in a batch exceeds the maximum laid down for different examinations by 25% additional assistant equivalent to half the specified provision is permitted: (For the purposes of this clause a fraction may be treated as one).
(b) Whenever a practical/Oral examination is conducted consisting of batch of lesser number than is prescribed in the schedule, prior sanction of the Controller of Exam./Deputy Registrar (Examinations) is necessary.

Sr. No.	Subject	Expert Asstt.	Laboratory Asstt.	Store-Keeper	Peons
1.	Physics, Electronics, Computer Science, First, Second & Third Year (A batch is to consist of F.Y. 20 S.Y. 15 & T.Y. 12 Students)	2	2		3
2.	Chemistry First, Second & Third Year (A batch is to consist of F.Y., S.Y., T.Y. 30 Students)	2 2 3	1 2 2	1 1 1	1 for F.Y. 4 for S.Y. 6 for T.Y.
3.	Botany First, Second & Third Year (A batch is to consist of F.Y. 20, S.Y. 15 and T.Y. 12 Students)	1	1	1 (Field Collector)	2
4.	Zoology First, Second & Third Year (A batch is to consist of F.Y. 20, S.Y. 15 and T.Y. 12 Students)	1	1	1 (Field Collector)	2
5.	Geology First, Second & Third Year (A batch is to consist of F.Y. 20 Students) S.Y. (15) and T.Y. (12 Students)	1	1	---	1
6.	Geography First, Second & Third B.A. & B.Sc. (A batch is to consist of F.Y. 20, S.Y. 15 & T.Y. 12 Students)	1	1	---	2
7.	Statistics (I) F.Y.,B.Sc./B.Sc. (Comp. Sc.) (A batch of 20 Students) (II) S.Y., B.Sc./B.A., T.Y.B.Sc./B.A.} (A batch of 20 Students)	--- ---	1 (In addition 1 Junior 1 (In addition 1 Junior	--- Supervisor and one --- Supervisor and one	2 Machine Mechanic 2 Machine Mechanic)
8.	Experimental Psychology First, Second & Third year At B.A. & B.Sc. (A batch is to consist of 10 Students)	1	1	---	1
9.	Micriobiology First, Second & Third Year (A batch is to consist of 15 Students)	2	1	---	2
10.	B.Lib. & M.Lib.	---	---	---	2

- NOTE :** (I) 20% student in a batch may be taken in excess of requirement.
(II) The number of preparation days admissible for laboratory staff is two.
(III) Only one cleaning day is admissible to the laboratory staff excluding Expert Assistant.

II M.Sc. (Science) Examination

Sr. No.	Subject	Days for Preparation	Days for Cleaning up	Expert Assistants	Laboratory Assistants	Storekeeper	Peons
1.	Physics (Batch for M.Sc. practicals of 9 Students)	4 Days 2 Expert Assistants, 2 Laboratory Assistants 3 Peons	1 Day 1 Expert Assistant 2 Laboratory Assistants 3 Peons	1	2	---	3
2.	Chemistry in all Branches (Batch for M.Sc. Practicals is To consist of 6 Students)	3 Days 2 Expert Assistants, 1 Laboratory Assistant 1 Store keeper 2 Peons	1 Day 1 Laboratory Assistant 1 Store Keeper 2 Peons	2	1	1 for the Whole exam. At one Inst.	2
3.	Botany (Batch of 12 Students)	1 Day 1 Expert Assistant, 1 Laboratory Assistant 2 Field Collector 1 Peon	1 Day 1 Expert Assistant 1 Laboratory Assistant 2 Peons	1	1	1 Field Collector	2
4.	Geology (Batch of 12 Students)	1 Day 2 Expert Assistants 1 Pron	1 Day 2 Expert Assistants 2 Peons	2	---	--	2
5.	Zoology (Batch of 12 Students)	1 Day 1 Expert Assistant, 1 Laboratory Assistant 1 Store Keeper 2 Peons	1 Day 1 Expert Assistant, 1 Laboratory Assistant 1 Store Keeper 2 Peons	1	1	1 Field Collector	2
6.	Exp. Psychology at M.A. (Batch of 10 Students)	1 day 1 Expert Assistant 1 Laboratory Assistant 1 Peon	1 day 1 Laboratory Assistant 1 Peon	1	1	---	1

Sr. No.	Subject	Days for Preparation	Days for Cleaning up	Expert Assistants	Laboratory Assistants	Storekeeper	Peons
7.	Statistics (M.A. Also)	1 Day 1 Exper Assistant, 1 Peon	1 Day 1 Expert Assistant 1 Poen	2	---	1 Expert Macnine Mechanic)	1
8.	Geography (M.A. also) (Batch of 12 Students)	1 Day 1 Expert Assistant 1 Laboratory Assistant 1 peon	1 Day 1 Laboratory Assistant	1	1	---	1
9.	Microbiology (Batch of 12 Students)	3 Days 2 Exapert Assistants 1 Laboratory Assistant 1 Laboratory Attendant	1 Day 1 Expert Assistant 2 laboratory Atendants 1 Laboratory Assistant 1 Laboratory Attendant	2	1	---	2
10.	Electronics (A Batch of 6 Students)	4 Days 2 Expert Assistants 2 Laboratory Assistants 3 Peons	1 Day 1 Expert Assistant 2 Laboratory Assistants 3 Peons	2	2	---	3

NOTE : (1) If the number of students is 10 or less only half of the staff is permissible; fraction should be ignored.
 (2) The Examination in each Special Subject should be treated as a Separate Practical irrespective of the number of students examined.

Practical Examination in Music, Dance, Drama.

F.Y., S.Y., T.Y. Diploma/Certificate examination in Music, Drama and Dance for Practical examination, musical instrument player and other staff :

- Tabalji : One, Rs. 120/- per day for Music and Dance.
- Harmonium or Violin or Sarangi : One, Rs. 120/- per day.
- Play Back Singer (Dance) : Rs. 120/- per day.
- Expert Assistant : One, Rs. 85/- per day.
- Stage Assistant : One, Rs. 85/- per day.

Schedule of Assistant Days of Preparation/days of Cleaning

Sr. No.	Group of Examination	Number of days for		Category for Assistants authorized for Day of Preparation	Category of Assistants authorized for Day of Cleaning
		Preparation	Cleaning		
1.	Pharmacy All Examinations	1	1	Expert Assistant-1, Lab. Assistant-1, Peons-2	Lab. Assistant-1, Peon-2
2.	B.Sc. Nursing All Examinations	1	1	Expert Assistants-2, Lab. Assistant-1	Lab. Assistant-1 Sweeper.Peon-2
3.	M.B.B.S. Group-A And B.D.S.	1	1	Expert Assistants-2, Lab. Assistant/Museum Asstt.-4, Peon/Sweeper/Ayah/Amuseum/Servant-4	Lab. Assistant/Museum Asstt.-4, Peon/Sweeper/Ayah/ Museum/Servant-4
4.	M.B.B.S. Group-B And B.D.S.	1	1	Expert Assistants-2, Qualified Nurses-2, Lab. Assistant/Museum Asstt. Operation Room Asstt. Peon/Sweeper/Ayah etc.-4	Lab. Asstt./Operation Room Asstt./Museum Asstt.-4
5.	P.G. Diploma/Degree Group-A	1	1	Expert Asstt.-2 Operation Room Asstt.-2 lab. Asstt./Museum Asstt.-2 Peon/Sweeper/Ayah/Museum Servant-2	Lab. Asstt./Operation Room Asstt./Museum Asstt.-2 Peon/Sweeper/Ayah-2 Museum Servant-2
6.	P.G. Diploma/Degree Group-B	1	1	Operation Room Asstt./lab. Asstt./Museum Asstt.-2, Peon/Sweeper/Ayah-2, (Med. Social Worker-2, for M.D.Br. V only) Expert Asstt.-2 Qualified Nurses-2	Operation Room Asstt.-2 Lab. Asstt./Museum Asstt./Peon/Sweeper/Ayah-2

Schedule of Assistant per batch per day on Days of Clinical/Practical and Oral Examination

Sr. No.	Group of Examination	Category of Assistants Authorized						Remarks
		Expert Asstt.	Qualified Nurse	Lab. Asstt. Museum Asstt. Or Operation Room Asstt.	Ayah/Peon Sweeper Museum Attendant	Plant Operator	Public Health Nurse, Case Worker, Medical Social Worker	
1.	Pharmacy All Examinations	1	---	1	1	---	---	---
2.	B.sc. (Nursing) All Examinations	2	---	1	1	---	---	---
3.	M.B.B.S. Group-A And B.D.S. Except for Forensic Medicine, Bio-Chemistry M.B.B.S. Group-B & B.D.S.	4	1	4	4	1	---	Permitted one batch per day
		3						
		4	1 Per female Patient upto Max of 5	4	4	---	---	
4.	P.G. Diploma/Degree Group-A	3	1	2	3	1	---	Permitted 2 batches per day
	P.G. Diploma/Degree Group-B	3	1 Per female Patient upto Max of 6	2	3		1 Per Candidate for M.D. Br. V	

Statement showing the schedule for appointment of the Laboratory Staff for conducting the Practical Examination and Rates of Remuneration in the Faculty of Engineering

(A) Rates of Remuneration

Sr. No.	Category	Per Batch 4 hrs or less. Rs.	Per Batch 4 to 7 hrs. Rs.
1.	Expert Assistant	65/-	65/-
2.	Laboratory Assistant or Store Keeper	30/-	35/-
3.	Foreman	30/-	35/-
4.	Peons	20/-	30/-

Note : Preparation and cleaning rates as shown for 4 to 7 hours.

(B) Norms of Appointment

Examination/ Subject	Days of Preparation	Days of Cleaning	Expert Asstt.	Lab. Asstt. Store Deeper	Tech. Asstt./ Foreman	Peon/ Hamal	No. of Students Per Batch
1	2	3	4	5	6	7	8
S.E.							
1. Oral	1	---	---	1	---	1	20
2. Practical (Surveying)	2	1	2	1	1	2	20
3. Practical Workshop	2	1	1	1	4	2	12
4. Practicals all other subjects	2	1	4	1	1	2	12
T.E.							
1. Oral	1	--	---	1	--	1	20
2. Practical (Surveying)	2	1	2	1	1	2	20
3. Practical Workshop	2	1	1	1	4	2	12
4. Practicals all other subjects	2	1	4	1	1	2	12
B.E.							
1. Oral	1	---	---	1	---	1	15
2. practical Workshop	2	1	1	1	4	2	10
3. Practicals all other subjects	2	1	4	1	1	2	8 to 12
4. Term Woark	1	---	---	1	---	1	20
5. Project Oral	1	1	---	1	1	1	8 to 12
6. Seminar	---	---	---	1	1	1	8 to 12
M.E.							
1. Dissertation (TW/OR)	1	---	---	1	1	1	1
2. Practical	2	1	2	1	1	2	5 to 8

FACULTY OF ENGINEERING

Claims Regarding Practical Examinations should be submitted in the following format

Statement showing the Staff used for Practical Exam. Held in the College of
For April/October 200 .
(Year)

					Total No. of Supporting Staff used						Payment to Supporting Staff as per rate per batch + preparation and Cleaning. N.B. : Total Payment for the Subject of exam. be intered herewith on annex.				
Year & Course	Subj. of Exam.	No. of Student	Date's of Conduct of exam.	Days of Preparation & Cleaning	No. of Batches	Expt. Asstt.	Lab. Asstt.	Lab. Sup.	Peon Hamal	Rates	Expt. Asstt.	Lab. Asstt.	Lab. Super.	Peon Hamal	Any other
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
											Rs.	Rs.	Rs.	Rs.	Rs.
Total															
Grand Total															

CERTIFICATE

Certificate that the practical and oral examination of the subject mentioned above has been conducted on the date and as per schedule of examination.

Advanced stamped Receipt of the staff (Acquatence Roll) is enclosed herewith.

Principal

Checked the data in this bill
And tabular statement

Dy. Registrar
(Exams.)

Schedule of assistant etc. for the various practical examinations in the courses of Management Faculty

Sr. No.	Subject	Expert Asstt.	Lab. Asstt.	Storekeeper	Peon
1.	D.C.M. Batch of 10 Students	1	1 In addition 1 Junior	--- Super. & 1 Machine	2 Mechani
2.	M.C.M. Part I Batch of 10 Students	2	2 In addition 1 Junior	1 Super. & Machine	2 Mechani
3.	M.P.M.				
4.	M.B.A.				
5.	P.G.D.M.M.			---	---
6.	P.G.D.B.M.			1	1
7.	P.G. Diploma in Hospital Mgt.				
8.	P.G. Diploma in Financial Service				
9.	P.G. Diploma in Capital Marketing Management				

Schedule of assistant etc. for the practical examinations at B.Com., B.B.A., B.C.A., B.F.T. & M.Com Examinations

Sr. No.	Subject	Asstt.	Peon
1.	F.Y.,S.Y./T.Y. B.Com. Examination	1. Asstt. for overall examination for each College	1. for Each Division
2.	B.B.A.	1. Asstt. for overall examination for each College	1. for Each Division
3.	B.C.A.	1. Asstt. for overall examination for each College	1. for Each Division
4.	B.F.T.	1. Asstt. for overall examination for each College	1. for Each Division
5.	M.Com.	1. Asstt. for overall examination for each College	1. for Each Division

Staffing Pattern of B.A.M.S. Practical Examination

Class	Subject	Days for preparation	Days of cleaning	Expert Asstt.	Lab. Asstt.	Qualified Nurse	Peon	Sweeper
Ist B.A.M.S. (Revised)	Sanskrit	1 Day 1 Expert Asstt. 1 Peon	---	1	---	---	1	---
	Padarth-Vidnyan	1 Day 1 Expert Asstt. 1 Peon	---	1	---	---	1	---
	Ashtang Sangrah	1 Day 1 Expert Asstt. 1 Peon	---	1	---	---	1	---
	Sharir-Rachana	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	2	2	---	2	2
	Sharirkriya	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	2	2	---	2	1
IInd B.A.M.S.	Dravyaguna Vidnyan	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	2	2	---	2	---
	Rasashastra Bhaishajya Kalpana	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	2	2	---	2	1
	Rogvidnyan Vikruti-vidnyan	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	2	2	---	2	1
	Swasthavritta	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	---
	Agadtantra	1 Day	1 Lab.	1	1	---	1	---

Class	Subject	Days for preparation	Days of cleaning	Expert Asstt.	Lab. Asstt.	Qualified Nurse	Peon	Sweeper
	Vyvarayurveda	1 Expert Asstt. 1 Lab. Asstt. 1 Peon	---	---	---	---	---	---
	Charaksambhita (Poorvardha)	---	---	1	---	---	1	---
IIIrd B.A.M.S.	Shalyatantra	1 Day 1 Expert Asstt. 1 Qualified Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	---	1 Ayah	1
	Shalyaky-Tantra	1 Day 1 Exper Asstt. 1 Qualified Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	---	1 Ayah	1

Class	Subject	Days for preparation	Days of cleaning	Expert Asstt.	Lab. Asstt.	Qualified Nurse	Peon	Sweeper
	Kayachikitsa	1 Day 1 Expert Asstt. 1 Qualified Nurse 1 Ayah	1 Nurse 1 Ayah	2	---	1	2 Ayah	2
	Streerog Prasutitantra	1 Expert Asstt. 1 Qualified Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	1	2 Ayah	2
	Kaumar Bhrityatantra	1 Expert Asstt. 1 Qualified Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	1	1 Ayah	---
M.D./M.S. (Ayurved) Prelim	Nidan	1 Day 1 Expert Asstt. 1 Qualified Nurse 1 Peon	1 Nurse 1 Peon	2	---	2	1	2
	Chikitsa	1 Day 1 Expert Asstt. 1 Qualified Nurse 1 Peon	1 Nurse 1 Peon	2	---	1	1	2
	Sharir	1 Day 1 Expert Asstt. 1 Qualified Nurse 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	1

Class	Subject	Days for preparation	Days of cleaning	Expert Asstt.	Lab. Asstt.	Qualified Nurse	Peon	Sweeper
	Dravyaguna Rasashastra	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	1
	Ayurved Itihas Methods of Research & Statistics	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Sweeper	1 Lab. Asstt. 1 Sweeper	2	2	---	---	1
M.D. (Ayurved) Final	Sharirrachana	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	1
	Sharirkriya	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	1
	Dravyguna	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	---
	Rasashastra	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	1

Class	Subject	Days for preparation	Days of cleaning	Expert Asstt.	Lab. Asstt.	Qualified Nurse	Peon	Sweeper
	Streerog Prasutitantra	1 Day 1 Expert Asstt. 1 Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	1	1	---
	Kayachikitsa	1 Day 1 Expert Asstt. 1 Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	1	1	1
	Rogvidnyan	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	1
Diploma	Swasthavritta	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	---
	Agadtantra	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	---
	Rasayan Vajikaran	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	1	1

Class	Subject	Days for preparation	Days of cleaning	Expert Asstt.	Lab. Asstt.	Qualified Nurse	Peon	Sweeper
	Panchakarma	1 Day 1 Expert Asstt. 1 Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	1	1	---
	Streerog	1 Day 1 Expert Asstt. 1 Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	1	1	---
	Shalakyatantra	1 Day 1 Expert Asstt. 1 Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	1	1	---
	Netrarog	1 Day 1 Expert Asstt. 1 Nurse 1 Ayah	1 Nurse 1 Ayah	1	---	1	1	---

Staffing Pattern for Practical Examination of B.H.M.S. Course

Year of Course	Subject	Day's of Cleaning	Expert Assistant	Lab. Asstt.	Museum Attendent	Qualified Nurse	Peon	Sweeper	Ward Boy	Aya
I B.H.M.S.										
1.	Human Anatomy and Embryology	1	1	1	----	---	1	1	---	---
2.	Human Physiology and Biochemistry	1	1	1	---	---	1	1	---	---
3.	Homoeopathic Pharmacy	1	1	1	---	---	1	1	---	---
4.	Homoeopathic materia medica and organon of Medicine	1	1	---	---	---	1	---	---	---
II B.H.M.S.										
1.	Pathology and Bacteriology	1	1	1	1	---	1	1	---	---
2.	Forensic Medicine and Toxicology	1	1	1	1	---	1	1	---	---
3.	Preventive and Social Medicine	1	1	1	1	---	1	1	---	---
4.	Homoeopathic Materia Medica	1	1	---	---	1	1	---	1	1
5.	Organon of Medicine	1	1	---	---	1	1	1	1	1

Hospital Concerned Subject

III B.H.M.S.										
1.	Surgery	1	1	---	1	1	1	---	1	1
2.	Obstetrics and Gynaecology	1	1	---	1	1	1	---	1	1
3.	Homoeopathic Materia Medica	1	1	---	---	1	1	---	1	1
4.	Organon of Medicine	1	1	---	---	1	1	---	1	1
IV B.H.M.S.										
1.	Medicine	1	1	---	1	1	1	---	1	1
2.	Homoeopathic Materia Medica	1	1	---	---	1	1	---	1	1
3.	Homoeopathic Repertory	1	1	---	---	1	1	---	1	1

Staffing Pattern of B.U.M.S. Practical Examination Course

Class	Subject	Days for preparation	Days of cleaning	Expert Asstt.	Lab. Asstt.	Qualified Nurse	Peon	Sweeper
PRE-TIB (B.U.M.S.)	Kimiya	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	1	---	1	---
	Tabaiyat	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	1	---	1	---
	Nabaiyat	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	1	---	1	---
	Haiwaniyat	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	1	---	1	---
B.U.M.S. I	Unoor-e-Tabaiya	1 Day 1 Expert Asstt. 1 Peon	---	1	1	---	---	---
	IImul- Advia (Kulliyat)	1 Day 1 Expert Asstt. 1 Peon	---	1	---	---	---	---
<u>B.U.M.S II</u>	IImul-Advia (Mufradat)	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	---	---	1	---
	Hifzane-Sehat	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	---	---	1	---

Class	Subject	Days for preparation	Days of cleaning	Expert Asstt.	Lab. Asstt.	Qualified Nurse	Peon	Sweeper
	Tashreeh-ul-Badan	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	1	---	1	1
	Manafeul Aza	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	1	---	1	---
B.U.M.S.III	Imul-Advia (Nurakkabat-o-Saidla)	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	1	---	---	--
	Tibb-E-Qanoon-Q-Ilmus Sammoom	1 Day 1 Expert Asstt. 1 Peon	1 Day 1 Peon	1	1	---	---	---
	Ilmul- Amaraz	1 Day 1 Expert Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	---	---
	Sareeriyat	1 Day 1 Expert Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	1	---	---	---

Class	Subject	Days for preparation	Days of cleaning	Expert Asstt.	Lab. Asstt.	Qualified Nurse	Peon	Sweeper
B.U.M.S. IV	Amraz-E-Niswan-O-Atfal	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	---	1	---	---
	Ilmul-Qabalat-O-Mutalaqu Amraz	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peonn	1	---	1	---	---
B.U.M.S.V	Moalejat	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	---	1	---	1
	Matab	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	---	1	---	---
	Amraz-e-Uzn-Anap-O-Halaq.	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	---	1	1	---
	Jarahiyat	1 Day 1 Expert Asstt. 1 Lab. Asstt. 1 Peon	1 Lab. Asstt. 1 Peon	1	---	1	1	---

UNIVERSITY OF PUNE

Statement of Receipts and Payments A/c (Theory / Practical)
University Examinations _____, March/October _____

Name of the Examination Centre:

Sr. No.	Receipt	Amount Rs.	Sr. No.	Payment	Amount Rs.	Amount Rs.	Remarks (for office use)
1	Advance received Cheque No. and Date		1	Misc. Exam. Charges for Exam. Centres:			
		0	*	1 Factotum Charges (..... Students @ Rs.10/- per students)			
				2 Local Conveyance charges for sending parcels			
				3 Railway, S.T. Freight			
				4 Postage and Registration charges			
				5 Cyclostyling of Question paper charges			
				6 Cloth Bags & stitching charges			
			*	7 Remuneration to Peons, waterman, Hamal,- Sweeper, etc.			
2	Advance receivable from the University	0		8 Payment to A/c's Clerk			
				9 Auditor's Fees			
				10 Store Clerk			
			*	11 Dispatch Clerk			
				12 Distribution of marklists (@Re.1/- Per candidate for candidates)			
				13 Remuneration for preparing B.Ed. Time Table			
				14 Printing charges of B.Ed. Time Table			
				15 Others to be specified		0	
	Sub Total Rs.	0		Sub Total Rs.		0	

Sr. No.	Receipt	Amount Rs.	Sr. No.	Payment	Amount Rs.	Amount Rs.	Remarks (for office use)
	Total b/fd	0	2	Total b/fd		0	
			*	Supervision Charges:			
			1	Hon. To Principal (Examination Session Dates)			
				From: to			
				From: to			
				From: to			
				From: to			
			*	2 Remu. To Sr. Supervisor			
			*	3 Remu. To Asstt. To Sr. Supervisor			
			*	4 Remu. To Jr. supervisor		0	
			*3	T.A. / D.A. to Sr. Supervisor			
			*4	T.A. / D.A. to External Examiner			
			*5	Assistant & Servants:			
				Remu. To Lab Sup. & Expert Asstt.			
			*6	Chemical & Breakage			
			*7	Remuneration to Examiners / Paper-Setters (Facultywise)			
			1				
			2				
			3				
			4				
			5				
			8	Unspent Balance to be sent to University			
				(D.D. No.)			
				(Date)			
	Grand Total Rs.	0		Grand Total Rs.		0	

Place:

Date :

Place:

Date :

Chartered Accountant
(Membership No.:_____)

Principal

Note: 1. This statement is to be submitted to the University within forty-five days from the date of conclusion of the Examination.
2. * Please submit separate statements by giving the necessary details in the formats provided by the University.

University of Pune

Statement Showing Details of Payment towards Peon, Bellman, Block Peon, Sweeper, Waterman, Watchman Charges

Name of College

Exam April/Oct.

Sr. No.	Date of Exam		No. of Student	No. of Block	Office Peon			Sweeper			Waterman			Watchman			Grand Total Rs.
					No. of Peons	Rate Rs.	Total Rs.	No.	Rate Rs.	Total Rs.	No.	Rate Rs.	Total Rs.	No.	Rate	Total Rs.	
		M					0			0			0			0	0
		E					0			0			0			0	0
		M					0			0			0			0	0
		E					0			0			0			0	0
		M					0			0			0			0	0
		E					0			0			0			0	0
		M					0			0			0			0	0
		E					0			0			0			0	0
		M					0			0			0			0	0
		E					0			0			0			0	0
		M					0			0			0			0	0
		E					0			0			0			0	0
		M					0			0			0			0	0
		E					0			0			0			0	0
		M					0			0			0			0	0
		E					0			0			0			0	0
Total				0	0		0	0		0	0		0	0		0	0

Principal

M = Morning, E = Evening

University of Pune

Statement Showing Details of Payment made towards Supervision Charges

Name of College

Exam April/Oct.

Date of Exam Session

Sr. No.	Date of Exam		No. of Student	No. of Blocks	Senior Supervisor			Asst. to Sr. Supervisor			Junior Supervisor			Dispatch Clerk			Grand Total Rs.
					No. of Sr. Sup.	Rate Rs.	Total Rs.	No. of Paper session worked	Rate Rs.	Total Rs.	No. of Supervisor	Rate Rs.	Total Rs.	No. of Paper session worked	Rate Rs.	Total Rs.	
1		M					0			0			0			0	0
		E					0			0			0			0	0
2		M					0			0			0			0	0
		E					0			0			0			0	0
3		M					0			0			0			0	0
		E					0			0			0			0	0
4		M					0			0			0			0	0
		E					0			0			0			0	0
5		M					0			0			0			0	0
		E					0			0			0			0	0
6		M					0			0			0			0	0
		E					0			0			0			0	0
7		M					0			0			0			0	0
		E					0			0			0			0	0
Total			0	0	0		0		0		0		0		0	0	0

M = Morning, E = Evening

Principal

ANNEXURE '2'

CERTIFICATE

Certificate that the Examination Advance of Rs._____ (Rs. _____) sanctioned by University of Pune for the conduct of _____ Examinations, April / October _____ has been utilized by observing scrupulously all the rules and rates prescribed in the rate of remuneration booklet & T.A./D.A. prevailing rules of University of Pune, a copy of which has been scrutinized by us.

Certified that the total expenditure is Rs. _____ (Rs. _____) and an amount of Rs. _____ (Rs. _____) is receivable from the University of Pune.

Place:

Date :

Principal

Chartered Accountant
(Membership No. _____)

Certified that the original vouchers and stamped receipts for the above mentioned statement of A/c's are retained in this office and will be made available as and when required.

Place:

Date :

Principal

UNIVERSITY OF PUNE

Statement showing Local Conveyance charges for sending parcels

Name of College

Exam April/Oct.

Sr. No.	Date	From Station (College)	To: (CAP/Sub-centre, etc.)	Mode of Journey	T.A. + Other Incidentals (if any)	D.A. (Ordi. + Spl)	Total Rs.

Principal

UNIVERSITY OF PUNE

Statement of T.A./D.A. to Sr. Supervisors/Ext. Examiners for Theory/ Practical Examination, April / October

Name of College

Sr. No.	Name of the Senior Supervisor/ External Examiner	Basic Pay Rs.	From Station	Mode of Journey	Halt from to (Dates)	T.A. + Other Incidentals (if any)	D.A. (Ord. + Spl)	Total Rs.
	Senior Supervisors:							
	Sub Total Rs.							0
	External Examiners:							
	Sub Total Rs.							0

Principal

Name of College

[illegible]

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UNIVERSITY OF PUNE

**Statement showing remuneration paid to Practical / Oral Examiners
for March-April / Oct.-Nov._____ Examination.**

Name of College

Sr. No.	Name of Examiner	Subject	Class	No. of Students	Rate Rs.	Total Amount Rs.
	Total:					0

Principal

FACULTY OF ENGINEERING

Claims Regarding Practical Examinations should be submitted in the following format

Statement showing the Staff employed for Practical Exam. held in the College of _____**For April / October 200__**

Particulars					Total No. of Supporting Staff used						Payment to Supporting Staff as per rate per batch + preparation & cleaning. N.B.: - Total Payment for the subject of exam. Be entered herewith on annex.				
Year & Course	Subject of Exam.	No. of Students	Date's of Conduct of Exam.	Days of Preparation & Cleaning	No. of Batches	Expert Asstt.	Lab. Asstt.	Lab. Sup.	Peon Hamal	Rates	Expert Asstt.	Lab. Asstt.	Lab. Sup.	Peon Hamal	Any other
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
											Rs.	Rs.	Rs.	Rs.	Rs.
Grand Total															

CERTIFICATE

Certified that the practical and oral examination of the subject mentioned above has been conducted on the date and as per schedule of examination.

Advanced stamped Receipt of the Staff (Acquittance Roll) is enclosed herewith.

Principal

Checked the data in this bill
and tabular statement

Dy. Registrar
(Examination)

ANNEXURE '8'

Name of the College :

.....

March-April-May/October-November-December, 200

Sr. No.	Name of the Examination	No. of Candidates Registered for Exam.	Rate per Candidate	Amount
1	2	3	4	5
	Total			

I, hereby certify that information given above is correct.

Place :

Date :

Principal / Director / Head of the Dept.
(Seal)

for Office use only :

Ref. No.

Date :

To,
Section Officer (Exam. Finance)

Above information is verified and found correct, and make payment @ of Rs. 6/- per candidate (regular including repeater) and Rs. 3/- for externally registered candidates.

Deputy Registrar
(Examinations)