

**SAVITRIBAI PHULE PUNE UNIVERSITY**  
**SCHOOL OF OPEN LEARNING**

**Admissions for the Year 2020-21 – M.Com. I – Frequently Asked Questions (FAQ)**

**1. Can I take admission for M.Com. through Distance Learning (ODL) mode or as external admission in Savitribai Phule Pune University?**

**A.** School of Open Learning of Savitribai Phule Pune University offers new admissions for M.Com. through Distance Learning mode (& not as external student).

**2. What are eligibility criteria for admission to First Year M.Com.?**

**A.** The candidate who has passed any degree (min duration of 3 years after 10+2) of recognised university (UGC approved) shall be eligible for Admission to M.Com.

**3. Which subjects are available for First Year M.Com. programme?**

**A.** The student has to study 4 subjects for First Year M.Com. as follows:

Compulsory Subject:

101 Management Accounting and Financial Analysis and Control

Any one from the following:

102A Strategic Management and Industrial Economics

102B Strategic Management and Business Statistics

Any one Group from the following:

Group A (Advanced Accounting & Taxation)

103 Advanced Accounting and Specialized Areas in Accounting

104 Income Tax and Business Tax Assessment & Planning

Group B (Commercial Laws & Practices)

105 Information system and E-Commerce Practices & E- Security & Cyber Laws

106 Intellectual Property Laws and Laws Regulating to Copyrights & Design

Group C (Advanced Cost Accounting & Cost system)

107 Advanced Cost Accounting and Application of Cost Accounting

108 Costing Techniques and Responsibility Accounting and Cost Control & Cost System

Group D (Co-operation & Rural Development)

109 Co-operative Movement in India and International Co-operative Movement

110 Rural Development and Co-operative Management and Education

Group E (Business Practices & Environment)

111 Organized Trades and Markets and Modern Business Practices

112 Business Environment and Policy and Business Environment Analysis

Group F (Business Administration)

113 Production and Operation Management and Business Ethics & Professional Values

114 Financial Management and Elements of Knowledge Management

Group G (Advanced Banking & Finance)

115 Legal Framework of Banking and Banking Law & Practices

116 Central Banking and Monetary Policy

Group H (Advanced Marketing)

117 Marketing Techniques and Customer Relationship Management & Retailing

118 Consumer Behaviour and Services Marketing

**4. Is the syllabus through distance mode is different than the regular college syllabus?**

A. No, the syllabus through distance mode is same as prescribed by the University for the Regular Colleges. The syllabus is available on the website of School of Open Learning <http://www.unipune.ac.in/sol/>.

**5. Which medium of learning is available?**

A. English & Marathi mediums are available for learning. However, the medium of instruction (including study material & exam) will be only **English** for the following Subjects:

101	Management Accounting and Financial Analysis and Control
102B	Strategic Management and Business Statistics
103	Advanced Accounting and Specialized Areas in Accounting
104	Income Tax and Business Tax Assessment & Planning
107	Advanced Cost Accounting and Application of Cost Accounting
108	Costing Techniques and Responsibility Accounting and Cost Control & Cost System

(The students of Marathi medium can select the above courses, but medium of instruction for these subjects will be English only & not Marathi)

**6. Is there any entrance test or merit list for admission to SOL?**

A. There is no entrance test or merit list for admission. The admissions are given on “first-come, first-serve” basis for the limited number of seats.

**7. Should I visit to SOL for admission process?**

A. No, as admission process is online, it is not necessary to visit SOL for admission process.

**8. In which college I can take admission?**

A. SOL has established the Study Centres for Distance Education students in some of the colleges of Pune, Ahmednagar, Nashik & Silvassa districts. Students have to select one of the Study Centre from the available list during online admission process.

**9. On which website I can register for admission for the academic year 2020-21?**

A. The registration for admission for the academic year 2020-21 is available on the website of SOL <http://www.unipune.ac.in/sol/>.

**10. Which documents are required for admission?**

A. The scanned copies of the following are required to upload during online admission process.

1. Photograph (Passport Size)
2. Signature
3. Marksheet of Qualifying Examination (Graduation)
4. Document for change in name (if any)

(The Student's name as printed on previous marksheet shall be used. If there is any change in that name, the relevant document should be updated)

Other than these documents, the student should submit Transfer (Leaving) Certificate / Migration Certificate while submitting Admission Form to the Study Centre.

**11. After applying online for admission, till when I should submit documents to the Study Centre?**

A. The students should submit the printed copy of Online Application & Admission Fee Payment Receipt along with the necessary documents.

However, due to lockdown condition on the background of Covid-19 Pandemic situation; at present the students should not visit to the Study Centre for submission of Admission Form. The notice will be displayed in due course of time on SOL website <http://www.unipune.ac.in/sol/> for the submission of Admission Form to Study Centre. Accordingly, it will be binding on the students to submit the Admission Form to the students.

**12. What to submit – Transfer Certificate (Leaving Certificate) or Migration Certificate?**

A. An applicant has to necessarily submit either Transfer (Leaving) Certificate or Migration Certificate.

**Transfer (or Leaving) Certificate** is necessary for the following students:

Those who have completed their graduation from Savitribai Phule Pune University and willing to take admission for 1st year of MCom have to submit the Transfer (or Leaving) certificate issued by their College (or External Section of the University if they were external student).

**Migration Certificate** is necessary for the following students:

Those who have completed their graduation from the University other than Savitribai Phule Pune University and willing to take admission for 1<sup>st</sup> year of MCom have to submit the Migration certificate issued by their University.

**13. I have completed BA / BCom as External student from Savitribai Phule Pune University. Do I need Transfer Certificate for admission?**

A. Yes, TC is required for such students. They should obtain TC from External Section of the University and submit it to Study Centre.

**14. I have not received yet the Transfer (/ Leaving) Certificate / Migration Certificate for uploading during Online Application process. Can I take online admission?**

A. Yes, students can apply online for admission even though they have not received Transfer / Migration Certificate. However, they have to submit it within prescribed time limit, without which their admission will not be confirmed.

**15. What is the Admission Fee structure for First Year M.Com.? What is the mode of payment of fee?**

A. The Fee structure for First Year M.Com. is as follows:

- i) The students who have completed graduation from any recognised university in Maharashtra have to pay Rs. 6200/- as admission fee for First Year M.Com.
- ii) The students who have completed graduation from any recognised university outside Maharashtra have to pay Rs. 6900/- as admission fee for First Year M.Com.

While applying online for admission, the students can pay through Net Banking or Credit / Debit Card.

**16. I have passed the qualifying examination before 2020. Shall I require Gap Certificate for admission? Is there any age limit for admission?**

A. The Gap Certificate is not required for the admission. Also, there is no any age limit.

**17. After completing graduation, I had taken admission before this to other college / university. Now I want to take admission to SOL. Shall I require Transfer / Migration Certificate?**

A. If you have taken admission before this to any college/institute affiliated to Savitribai Phule Pune University, then Transfer Certificate issued by that college is necessary for the admission. If you have taken admission before this to any other University, then Migration Certificate issued by that University is necessary for the admission.

**18. How to contact School of Open Learning in case of any difficulty / doubt during online application?**

A. The office of School of Open Learning is located at Ground Floor, IDS Building, Near SET Guest House, Savitribai Phule Pune University. However, due to present lockdown situation, the students can send their query to [admission.sol@unipune.ac.in](mailto:admission.sol@unipune.ac.in) or can contact on mobile number 8275425972 during office hours.

**19. Does SOL organizes guidance session for the students?**

A. SOL provides guidance that focuses on self-learning methods.

**20. Does SOL provide books to the students?**

A. Books provided will be as Self-study material. Also, e-content for self-learning is available on SPPU website.

**21. Is there semester pattern of examination?**

A. The pattern of examination is Annual. The examination will be conducted at the end of academic year. However, the internal evaluation will be made by the SOL.

**22. Where are the examination centres for SOL students?**

A. The examination is held at the Study Centre of SOL.