

UNIVERSITY OF PUNE

Ganeshkhind, PUNE-411 007.

Form for Communicating Mistakes in the DEGREE CERTIFICATE.

N. B. :- This form, dully filled in flexible handwriting, should reach the University Office (Examination Branch - Convocation Unit) as early as possible but not later than *SIX MONTHS* from the date of Convocation.

To,
The Controller of Examinations,
University of Pune,
Ganeshkhind, Pune-411 007.

Sir,

I am in receipt of _____ DEGREE CERTIFICATE (Convocation Number _____) awarded to me at the Convocation of the University held on _____ I have detected mistakes, mentioned in the PART-B of this form, in my Degree Certificate. I am therefore, returning my Degree Certificate herewith.

(PART - A : Particulars of the Candidate)

Name of the candidate : _____
Postal Address : _____
Seat No. : _____ (Convocation No. _____)
Month & Year of Passing : _____

(PART - B : Particulars of corrections required in my Degree Certificate)

*(a) Correction in Name as : _____
*(b) Correction in the Name of College a : _____
*(c) Correction in Subject : _____
*(d) Any other correction (Please specify) : _____

Please correct my Degree Certificate and

*(1) Send it by Post on above address.

OR

*(2) I will collect my corrected degree certificate from the University Office after three weeks from today.

*Please tick (a, b, c, d) correct column.

Yours faithfully,

Date : _____

(Name and Signature of the Candidate).

This receipt should be preserved carefully till the corrected Degree Certificate is received by the candidate.

RECEIPT

UNIVERSITY OF PUNE
Ganeshkhind, Pune-411 007.

Convocation No. : _____

Date : _____

Received _____ Degree Certificate from Shri/Smt. _____ for correction. He / She is requested to note

- (1) that the corrected DEGREE CERTIFICATE will be sent to him / her by the Registered Post.
- (2) he / she should collect the corrected Degree Certificate from the University Office (Examination Branch - Convocation Unit) by presenting this receipt.

For Controller of Examinations.