



**UNIVERSITY OF PUNE**

**HOSTEL OFFICE**

PU/H/2012-13/TENDER NO.

DATE :

NAME OF THE WORK	: Annual cleaning contract for Ladies and Gents Hostels at University of Pune, Pune
E.M.D DEPOSIT	: Rs. 20,000/-
TENDER FEES	: Rs. 2,000/-
Blank Tender Form fee (Not refundable) – Rs.	
ISSUED TO	: M/s. _____

E.M.D. REF	: CHALLEN NO.	DATE:
D.D.NO.	:	DATE:
BANK	: BANK OF MAHARASHTRA UNIVERSITY OF PUNE GANESHKHIND, PUNE – 411007.	

TENDER OPENED BY

Date:

Signature:

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**NAME OF WORK :- Annual cleaning contract for Ladies and Gents Hostels in University of Pune.**

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## **SUBMISSION AND OPENING OF TENDER**

### **SUBMISSION OF TENDER**

Tenders should be submitted in two bids system. One should contain the Technical documents and documents related to eligibility criteria duly super-scribed as “Technical Bid”. Second should contain the price details duly super-scribes as “Price Bid”.

#### **A)Envelope No. 1 (Technical Bid):**

The First envelope clearly marked as Envelope No. 1 shall contain the following documents and the forwarding letter indicating the documents contained therein.

- (i) Challan or Demand Draft of nationalized / Scheduled Bank of Rs. 20,000/- as EMD
- (ii) Registration Certificate of Company Firm or Shop Act License
- (iii) I.S.O. Certificate
- (iv) Certificate of Provident Fund (P.F.)Registration
- (v) Certificate of Employees’ State Insurance (E.S.I) Registration
- (vi) Registration under Central Sales Tax/VAT in Maharashtra along with latest three challans
- (vii) Income Tax Returns along with financial statements, Certified by C.A. for last three financial years
- (viii) Receipts/Challans of P.F., E.S.I, for last three months
- (ix) Receipts/Challans of Professional Tax and/or Service Tax of last three months

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- (x) Certificates of Work experience/work orders of Rs. One Crore with the Government/Semi-Government/Educational/Industrial Institutes in one financial year.
- (xi) In case of partnership firm, attested copy of partnership deed and power of attorney.

**B) Envelope No. 2 (Financial Bid):**

The second envelope clearly marked as Envelope No. 2 shall contain only the main tender issued by the University including the Scope of Work, conditions of contract and the Price Bid. A tender submitted without this would be considered as invalid. The price bid should be filled as per the enclosed Schedule and should be typed or written in words and figures at appropriate places. He should not quote his offer anywhere directly or indirectly in Envelope No.1. The contractor shall quote for the work as per details given in the main tender and also based on the detailed set of conditions issued / additional stipulations made by the University as informed to him by a letter from the Chief Rector. The tender shall be unconditional. Conditional tender will be rejected without giving any reason. Rate should be quoted inclusive of all State/Central/Local Government taxes, duties and other expenses including all taxes to carry out the scope of work. Corrections / alterations / overwriting, if any, shall also be initialed with date.

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**MANNER OF SUBMISSION OF TENDER**

- (i) The two sealed envelopes No. 1 and 2 shall be stapled together. A single envelope containing both envelopes (i.e. Envelope No. 1 and Envelope No. 2 sealed separately) shall be addressed to the Chief Rector, University of Pune, Ganeshkhind, Pune 411 007. All the three envelopes (one outer and two inner) shall be marked “Tender for the Work of Annual Cleaning Contract for Ladies and Gents Hostels at University of Pune Campus”.
- (ii) The inner and outer envelopes shall indicate the full name and address of the tenderer. The tenderer shall ensure that their tender is received by the Chief Rector, University of Pune, Pune-7, before expiry of the date and time specified in the tender notice. No delay on account of any cause will be entertained for the late receipt of tender. Tender offered or received after the stipulated date and time will either not be accepted or if inadvertently accepted, will not be opened and shall be returned to the tenderer unopened. The tenderers needs to submit the tender along with photocopies of required documents duly attested by any Gazetted Officer or Notary, failing which the tender will not be considered for further action and Envelope No. 2 will not be opened.
- (iii) No pages shall be removed from or added in or replaced in the tender.

**COST OF TENDER**

The Tenderer shall bear all costs associated with the preparation and submission of its tender. The University shall in no case be responsible or liable for these costs, regardless of the conduct or the out come of the Tendering Process.

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**MANNER OF OPENING TENDER**

The Tender received before the time and date specified in the Tender Notice will be opened on the specified date and time in the presence of the University Officers and Tenderers or their authorized representatives who choose to remain present.

**PROCESS TO BE CONFIDENTIAL**

Information relating to the examination, clarification, evaluation and comparison of Tenders and the award of a Contract shall not be disclosed to Tenderers or any other person not officially concerned with such process until the award to the successful Tenderer has been announced.

**PRELIMINARY SCRUTINY**

(i) The University will scrutinize the Tender to determine whether they are complete, whether any errors have been made, whether required technical documentation have been furnished, whether the documents have been properly signed, and whether the tenders are generally in order. The University will also determine the substantial responsiveness of the tender. For purpose of these clauses, a substantially responsive tender is one that confirms to all the terms and conditions of the tender Documents without material deviations. Responsiveness of a tender shall be determined on the basis of the contents of the Tender itself without recourse to extrinsic evidence. A tender determined as not substantially responsive will be rejected by the University and may not subsequently be made responsive by the Tenderer by correction of the non-conformity.

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- (ii) The Envelope No. 1 will be open first. If, it is noticed that the Envelope No. 1 does not contain all documents listed, the Envelope No. 2 containing offer shall not be opened and the tender of the tenderer shall be rejected. The Financial Bid of only the technically qualifying Tenderer will be opened and the rates shall then be read out.
- (iii) The tenderer will have to sign the original copy of the tender papers according to which the work is to be carried out. He shall also have to give a declaration to the effect that he has fully studied the work, specifications, local conditions, viability of labour and material and that he has quoted his rates with due consideration to all these factors.
- (iv) The tenderer shall in the letter, forwarding the tender, state any points he may wish to make in addition to all points prescribed under the specifications and conditions of this contract.
- (v) Examination of site conditions – The tenderer shall, in his interest, carefully examine the site, conditions of contract, specifications etc. He shall also inspect the site and shall acquaint himself about the climate, physical and all other conditions prevailing at site/ nature /magnitude/ special features practicability of the works all existing and required means of communications and access to site availability of housing and other facilities, store and godown etc. He shall obtain necessary information so to the risk contingencies and other circumstances, which may affect and influence the tenderer. No claims in respect of any of the above or any other factor will be entertained by the University. Should there be any discrepancy, doubt or obscurity as

to the instructions to be observed by the tenderer, he shall set forth in writing such discrepancy or doubt or obscurity and submit the required pre-bid to the Chief Rector, University of Pune, Pune-7, for elucidation as soon as possible.

- (vi) The tenderer whose tender is accepted is required to note that no foreign exchange will be released by the University.
- (vii) Tenders which do not fulfill all or any of the conditions or are incomplete in any respect are liable to be summarily rejected.
- (viii) Rights to split up the Work/Service in two or more parts, to suitably increase/ reduce the scope of work and to award the Work/Service to more than one agency are reserved by the University.
- (ix) The University reserves the right to reject any or all Tenders received without assigning any reason whatsoever.
- (x) The notice-inviting tender shall form part of the tender agreement.
- (xi) The University reserves the right to suitably increase/ reduce the scope of work put to this Tender.
- (xii) The tender with condition is liable to rejection.
- (xiii) The acceptance of tender will be communicated to the successful Tenderer in writing by the University.

#### **VALIDITY OF TENDER**

The Tenders will be valid for a period of 120 days from the date of its opening.

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## **INSTRUCTIONS REGARDING EARNEST MONEY DEPOSIT AND SECURITY DEPOSIT**

### **1. EARNEST MONEY DEPOSIT**

- (i) The Tenderer shall deposit the amount indicated in the Tender Notice as Earnest Money Deposit (EMD). The Earnest Money shall be deposited in the form of a demand draft / pay order of Nationalized / Scheduled Bank or Challan (through Bank of Maharashtra, University of Pune Extension Counter) drawn in favour of Chief Rector, University of Pune.
- (ii) The failure or omission to deposit the Earnest Money Deposit shall disqualify the Tender and the same will not be considered by the University.
- (iii) No interest shall be payable by the University in respect of such deposited Earnest Money.
- (iv) The EMD of the successful tenderer will be converted into Security Deposit.

### **2. FORFEITURE OF EARNEST MONEY DEPOSIT**

- (i) The Tenderer shall not revoke his Tender or vary its terms and conditions without consent of the University during the validity period of Tender, failing which the Earnest Money deposited by it shall stand

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forfeited to the University without prejudice to its other rights and remedies and the Tenderer shall be disentitled to submit a Tender to the University for execution of any work during the next twenty four (24) months effective from the date of such revocation.

(ii) If the successful tenderer does not pay the Security Deposit in the prescribed time limit or fails to sign the Agreement, the Earnest Money Deposit will be forfeited by the University.

(iii) The amount of earnest money will be forfeited if successful tenderer fails to pay the amount of initial security deposit of 5% of contract sum within 15 days from the date of receipt of an Acceptance Letter.

### **3. REFUND OF EARNEST MONEY DEPOSIT**

Earnest money of the unsuccessful tenderers will be refunded on the receipt of their applications, after an intimation of rejection of their tenders is sent to them or on the expiry of the validity period, whichever is earlier.

### **4. SECURITY DEPOSIT**

(i) The successful tenderer shall have to pay 10% of contract sum as Security Deposit out of which 5% of contract sum have to be paid as an initial Security Deposit in the form of a demand draft / pay order of Nationalized / Scheduled Bank or Challan (through Bank of Maharashtra, Pune University Extension Counter) drawn in favour of Chief Rector, University of Pune. Work order will be issued only after the initial security deposit is paid by the successful tenderer.

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- (ii) The Earnest Money Deposit of the successful tenderer will be converted into Security Deposit and remaining amount of Security Deposit shall be recovered through running bills @ 5% of the bill value till the realization of total Security Deposit.
- (iii) If the tenderer fails to pay Security deposit within 15 days from the date of Acceptance Letter, unless extended in writing by the Chief Rector, the amount of the Earnest Money Deposit shall be forfeited by the University and the acceptance of his tender shall be considered as withdrawn.
- (iv) The acceptance of the tender may be intimated to the tenderer telegraphically by the Chief Rector and such intimation shall be deemed to mean intimation of acceptance of the tender given by the authority competent to accept the tender.

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## **SCOPE OF WORK AND CONDITIONS OF CONTRACT**

### **1. DEFINITIONS**

- a) “Approved” shall mean approved in writing including subsequent confirmation of previous verbal approval. “Approval” shall mean approval in writing including as aforesaid.
- b) “Chief Rector” shall mean Chief Rector of the Gents’ Hostel or Ladies Hostels, as the case may be, of the University.
- c) “Competent Officer” shall mean any officer authorized by the University to act on behalf of the University.
- d) “Contract” shall mean and include the terms and conditions of contract. Letter of acceptance, the offer, the Agreement and mutually accepted conditions in the authorized correspondence exchanged entered into between the University and the Contractor, and any other document forming part of the contract.
- e) “Contractor” shall mean the individuals of firm or company whether incorporated or not, undertaking the contract and shall include legal representatives of such individual or persons composing such firm or unincorporated company or successors of such firm or company, as the case may be, and permitted assigns of such individual or firm or company and shall mean the successful “Tenderer”.

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- f) “Letter of Acceptance” means the formal acceptance by the University.
- g) “Services” shall mean the services to be supplied to the University by the Contractor as stated in the Contract and shall include the services prescribed in the Tender document.
- h) “University” shall mean University of Pune.

## **2. PARTIES TO THE CONTRACT**

The parties to the Contract shall be the Contractor, whose offer is accepted by the University. The person signing the offer or any other document forming the part of Contract on behalf of other persons of a firm, shall be deemed to have due authority to bind such person/s or the firm as the case may be, in all matters pertaining to the Contract. If it is found that the person concerned has no such authority, the University may, without prejudice to any other Civil/criminal remedies, terminate the Contract and hold the signatory and / or the firm liable for all costs and damage for such termination.

## **3. SCOPE OF WORK**

- (i) Buildings and campus covered under the contract -
  - a) Gents Hostels No. 1, 2, 3, 4, 5, 6, 7, 8 along with common rooms, passages, stair cases, verandah, recreation hall, etc.
  - b) Ladies Hostels No. 1, 2, 3, 4, 5, 6, 7, 8 along with common rooms, passages, stair cases, verandah, recreation hall, etc.

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- c) Toilet blocks (bathroom and toilet both) of Gents Hostels No. 1, 2, 3, 4, 5, 6, 7 and Ladies Hostels No. 1, 2, 3, 4, 5, 6, 7
- d) Hostel Office.
- e) Chief Rector's Bungalow (Ladies Hostel)
- f) Chief Rector's Bungalow (Gents Hostel)

(ii) Wet Cleaning: The workers of the contractor shall have to do wet cleaning of all toilet blocks, bathrooms, passages and stair cases in the Gents Hostel as well as Ladies Hostel using necessary cleaning agents prescribed under Clause No.4 "Scope of Material", at least two times in a day, first time, in the morning after 09.00 o'clock and later in the evening after 4.00 o'clock. The cleaning work shall be proper. The wet/organic waste shall be stored in separate containers for disposal. The worker of the Contractor shall maintain hygiene standards.

(iii) Dry Cleaning: The workers of the contractor shall sweep and mop all buildings and campus covered under the Contract at least twice in a day, first time between 8 a.m. to 10 a.m. and later between 3 p.m. to 6 p.m. The contractor's workers shall also remove all the spider webs inside and out side the buildings covered under the Contract. The cleaning work shall be proper. Dry waste material shall be stored in separate container for disposal.

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- (iv) Campus cleaning: The contractor's workers have to sweep the campus (within the compound / boundary wall of the hostels) of the all Ladies and Gents Hostels and Rectors' bungalows, at least once in a day.
- (v) Cleaning of furniture: The contractor's workers have to do dusting of furniture in the Hostel Office, common rooms, recreation halls and Rectors' bungalows, at least once in a day.
- (vi) Quality of Service: All Services to be supplied by the contractor shall be as per the scope of work laid down in the Contract. The services supplied under the Contract must be of the highest quality and standard.

#### **4. SCOPE OF MATERIAL**

Contractor has to provide and use necessary cleaning material such as tile cleaners, detergent powder, toilet cleaners, phenyl, naphthalene balls and necessary disinfectants, etc. in a sufficient quantity in order to keep all the toilets and floor clean. The contractor shall also provide cleaning tools. The contractor shall not use strong acids for cleaning toilets and bathrooms. All the cleaning material to be used shall be of reputed brand and shall be got approved by the Chief Rector.

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**5. TRANSPORTATION**

The material required for the cleaning work shall be delivered at location indicated and shall include loading, unloading and transportation.

**6. INSPECTION OF SERVICES**

The University through the Competent Officer, will carry out inspection of the services supplied by the contractor to confirm their conformity with the scope of work. The Competent Officer shall be entitled at any time to inspect the services.

**7. SCOPE OF CLEANING TOOLS AND EQUIPMENTS**

The contractor shall use modern cleaning tools and equipments such as vacuum cleaner, floor polishing machine, etc. periodically as and when required to maintain cleanliness of the floor or as directed by the Chief Rector.

**8. REGARDING WORKERS AND LABOURS**

(i) The contractor shall employ sufficient ( at least 25 ) number of, male and female labours (for both gents and ladies hostel) for cleaning work. The contractor shall provide ladies labours in the ladies hostel and gent's labours in gent's hostel. All the labours shall be properly trained for doing systematic cleaning work. The labours employed shall be healthy.

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- (ii) The Contractor shall provide uniform and identity cards to his labours. The uniform of the labours must be neat and clean.
- (iii) The contractor shall take at his own cost, if required, necessary insurance cover in respect of staff and workers engaged by him in connection with the above mentioned services to be rendered to the University and shall comply with all relevant labour laws as applicable, and shall indemnify the University against all acts or omissions, fault, breaches and/or any claim or demand, loss, injury and expenses to which the University may be party or involved as a result of the contractor's failure to comply with the relevant law.
- (iv) In case of accident to the contractor/ contractor's labours, the University shall not be responsible for medical and other financial help and the contractor shall be solely responsible for the same.
- (v) The contractor shall pay the labours as per the Minimum Wages Act. In case of the dispute of the contractor and his workers / labours, the University shall not be responsible for any type of compensation or settlement inside or outside the court of law and the contractor shall be solely responsible for the same.
- (vi) The Contractor shall employ suitable supervisor to supervise and control cleaning work and also to monitor discipline amongst his workers.

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(vii) It is the contractor's sole responsibility to maintain discipline amongst his workers. The contractor shall ensure that behavior of his labours and supervisors is decent. If it is found that behavior of any of his workers is bad, the contractor shall replace such a worker immediately.

(viii) The contractor's employees shall be liable for search at the entrance and exit of the hostel. Check out system will be applied for labours from the University Security Office.

(ix) The Contractor shall submit housekeeping plan so as to help the University to monitor and check that the housekeeping work is being done according to the schedule of work and frequencies mentioned in the tender document. The supervisor appointed by the Contractor shall submit a daily report of the work done to the Hostel Office of the University.

#### **9. ASSIGNMENT OF CONTRACT:**

Except where otherwise provided by the contract, the contractor shall not subcontract any part of the contract.

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**10. CORRUPT OR FRADULENT PRACTICES:**

- (i) The contractor shall observe the highest standards of ethics during the procurement and execution of the Contract. For the purposes of this provision, the University set forth as follows:
- (a) 'Corrupt practice' means the offering giving, receiving or soliciting of any thing of value of influence the action of the public official in the procurement process or in contract execution, and
  - (b) 'Fraudulent practice' means a misrepresentation of facts in order to influence a procurement process or a execution of a Contract to the detriment of the University, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the University of the benefits of the free and open competition.
- (ii) The University will reject a proposal for award if it determines that the contractor has engaged in corrupt or fraudulent practices in competing for the contract in question. The University will hold the contractor ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that the contractor has engaged in corrupt and fraudulent practices in competing for, or in executing a contract.

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**11. CARE OF THE HOSTEL / UNIVERSITY PROPERTY**

Existing drains, pipes, cables, overhead wires, sewer lines, water lines, civil works and other services encountered in the course of the execution of the cleaning work shall be protected against the damage by the contractor at the approved DSR rate. While executing the cleaning work, contractor's workers/supervisors shall take all possible precautions not to damage the Hostel/the University property. The contractor shall not store material or otherwise occupy, any part of the site in a manner likely to hinder the operation of such services. If the damage is caused to any Hostel/University property, the contractor shall have to repair/replace the damaged part of the property at his cost. If the contractor fails to do so, recovery shall be made from the security deposit or bills of the contractor.

**12. PAYMENTS**

The rates quoted shall be inclusive of work contract tax, Sales Tax, Cess, Octroi or any other duty or taxes levied by the Central or State Govt. or Local Body. The rates shall be fixed and shall not be subject to any change/variation on any condition whatsoever, and shall hold well till completion of supply of the services under the contract. The contractor will be paid after completion of one month of the work on submission of monthly bill along with the report of satisfactory work from the Hostel office. The payment will be made within three weeks from the submission of the bill along with supporting documents. The payment of bills and other claims arising out of the contract will be made by Account Payee Cheque drawn in the name of the contractor.

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It may be noted that the University will deduct Taxes as required under applicable laws, at prevailing rates from the gross amount of each bill submitted. The contractor shall perform duties in regard to such deductions as may be imposed on him by the law.

### **13. MODE OF SERVING NOTICE**

Communications between the Parties which are referred to in the contract, are effective only when in writing.

### **14. GOVERNING LANGUAGE**

Governing language for the entire contract and communications there of shall be in English or Marathi only.

### **15. GOVERNING LAW**

The Contract shall be governed and construed in accordance with laws in India.

### **16. TERMINATION OF CONTRACT**

If it is observed that the work of the contractor is not satisfactory, the Chief Rector shall issue a notice to the contractor for improvement in the work. If the work of the contractor does not improve within 7 days even after issuing the notice, the contract can be terminated by the University authorities with a prior written

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notice of 15 days. In the event of termination of this Agreement, the Contractor shall be entitled for payment only up to the date of termination of this Agreement, after deduction on an amount of penalty, if any. Under such circumstances, the University shall not be responsible for any financial loss caused to the contractor. The contractor shall be liable for a penalty amounting to Rs. 1000/- per day/per hostel in case his performance shall not found satisfactory. This penalty shall be deducted from the monthly bill of the contractor.

#### **17. INTERPRETATION**

In case of any ambiguity in the interpretation of any of the clauses in Tender Document or the Contract Document, interpretation of the Clauses by the Vice Chancellor of the University shall be final and bindings on both the Parties.

#### **18. ARBITRATION**

The University and the contractor shall make every effort to resolve amicably by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the Contract. In case of any unresolved dispute, the parties shall refer the same for arbitration to the sole arbitrator appointed by the Vice-Chancellor of the University. The decision of the arbitrator shall be final and binding upon both the parties. Provisions of Arbitration and Conciliation Act, 1996 shall apply to such arbitration. Such arbitration proceeding shall be held at Pune.

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**19. JURISDICTION:**

All the disputes arising between the Contractor and the University Authority shall be subject to jurisdiction of Pune Courts only.

**20. AGREEMENT:**

The successful Contractor will have to make an Agreement in a prescribed format, on a stamp paper of Rs. 100/- (purchased by him/her at his/her own cost) immediately after the receipt of order and payment of initial security deposit. The bills of the Contractor shall be paid only after the Agreement formalities are completed by the Contractor.

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**SCHEDULE****Price Bid**

**Name of the work:-** Annual cleaning contract for Ladies and Gents Hostels at the University Campus.

<b>Sr. No.</b>	<b>Description of the item</b>	<b>Unit</b>	<b>Rate</b>	<b>Amount</b>
1.	<p>Cleaning of toilets blocks (bathroom and toilet both except hostel No. 8 (Gents and Ladies) using appropriate cleaning material like detergents, toilet cleaners, phenyl, naphthalene balls etc. in approved manner at least twice in a day in all 1 to 7 Ladies Hostels and 1 to 7 Gents Hostels</p> <p>Sweeping and moping of passages, verandah, common rooms, recreation rooms etc. of the Ladies Hostels No. 1 to 8, Gents Hostels No. 1 to 8, Hostel Office, Chief rector Bungalow, Ladies and Gents including dusting of furniture inside the common and recreation rooms of the Hostels, Hostel Office, Rector's residence (Gents and Ladies) etc.</p>	Job		

Note :- Contractor may quote monthly charges for above all work. The rates shall be inclusive of all taxes. Tax deduction as per Government rules shall be applicable on the monthly bills.

We hereby agree to execute above works at the rate of Rs. \_\_\_\_\_ per month (In words Rs. \_\_\_\_\_ - \_\_\_\_\_ per month )

Contractor's Sign and Stamp

Signature of Contractor

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**पुणे विद्यापीठ**  
**संक्षिप्त निविदा सूचना**

पुणे विद्यापीठ आवारातील वसतिगृहांच्या स्वच्छतेच्या कामांकरीता नोंदणीकृत व आय.एस.ओ. प्रमाणित तसेच किमान वार्षिक एक कोटीची उलाढाल असलेल्या ठेकेदारांकडून बी-२ नमुन्यात मोहोरबंद निविदा व आवश्यक ती माहिती कागदपत्रासह (दोन लीफाफा पध्दतीने) मागविण्यात येत आहेत. ठेक्याची मुदत एक वर्ष राहिल. काम समाधानकारक असल्यास सर्व अटी व शर्तीच्या अधिन राहून ठेक्याची मुदत एक वर्षानी वाढविता येईल.

अ. क्र.	कामाचे नाव	कामाचा कालावधी	बयाणा रक्कम रु.	कोऱ्या निविदा संचाची किंमत रु.
१.	विद्यार्थी व विद्यार्थिनी वसतिगृहाच्या स्वच्छतेची कामे.	१२ महिने	२०,०००/-	२,०००/-

**अटी व शर्ती**

१. कोऱ्या निविदा संचाची किंमत (विना परतावा) राष्ट्रीयकृत किंवा शेडयुल्ड बँकेच्या डिमांड ड्राफ्टने किंवा विद्यापीठ आवारातील बँक ऑफ महाराष्ट्र बँकेत चलनाने कुलसचिव, पुणे विद्यापीठ, पुणे - ७, यांचे नावाने भरावी लागेल.
२. वरील कामांकरीता कोऱ्या निविदेसाठी अर्ज कामकाजाच्या दिवशी मुख्य वसतिगृह प्रमुख, वसतिगृह कार्यालय यांच्याकडे दि.१५/२/२०१३ ते २७/२/२०१३ रोजी सकाळी १०.३० ते ३.०० वाजेपर्यंत करावे.
३. फक्त पात्र ठेकेदारांना कोऱ्या निविदा संचाची किंमत भरल्यानंतर दि. १५/२/२०१३ ते २७/२/२०१३ रोजी सकाळी १०.३० ते ३.०० वाजेपर्यंत वसतिगृह कार्यालयात मिळतील.
४. मोहोरबंद निविदा दि.२८/२/२०१३ रोजी दुपारी ३.०० वाजेपर्यंत वसतिगृह कार्यालयात स्वीकारल्या जातील, प्राप्त मोहोरबंद निविदा दि. ५/३/२०१३ रोजी दुपारी ४.०० वाजता (शक्य झाल्यास) उघडण्यात येतील.
५. दरपत्रक व इतर कागदपत्रे यांच्यासाठी स्वतंत्र लिफाफे द्यावेत व त्यावर तसा उल्लेख करावा.
६. अटी व शर्ती असलेली निविदा मंजूर करण्यात येणार नाही.

Signature of Contractor

No. of Corrections

Chief Rector

७. सिलबंद निविदा प्राप्त झाल्यापासून १२० दिवस ग्राह्य राहिल.
८. कोणतेही कारण न देता निविदा स्वीकारणे अथवा नाकारणे हे सर्व अधिकार विद्यापीठाने राखून ठेवलेले आहेत.
९. सदर स्वच्छतेचे काम करण्यासाठी ठेकेदारामार्फत पुरवठा केलेल्या सर्व कामगारांच्या कायदेशीर हक्क, हितसंबंध, मोबदला, नुकसान, भरपाई इत्यादीबाबतीत ठेकेदारच सर्वस्वी जबाबदार राहिल. विद्यापीठात सदर स्वच्छतेच्या कामाविषयक सेवा पुरवत असताना किमान वेतन कायदा, कॉन्ट्रॅक्ट लेबर ॲक्ट. इ. सर्व कामगारविषयक कायद्याचे पालन करणे ठेकेदारावर बंधनकारक राहिल.
१०. ठेकेदाराने निविदेसोबत निविदेमध्ये नमुद केलेनुसार कागदपत्रे जोडणे आवश्यक आहे.
११. प्रत्येक निविदेकरिता स्वतंत्र अर्ज सादर करणे आवश्यक आहे.
१२. निविदा संच पोस्टाने / कुरिअरने दिले व स्वीकारले जाणार नाहीत.

मुख्य वसतिगृह प्रमुख

मा. प्र. कुलसचिव

प्रत माहितीसाठी :

१. मा. कुलसचिव कार्यालय, पुणे विद्यापीठ, पुणे — ७
२. वसतिगृह कार्यालय नोटीस बोर्ड
३. प्रशासन विभाग नोटीस बोर्ड
४. इंटरनेट प्रसिध्दीसाठी, सी.आय.एन.एस. विभाग प्रमुख, पुणे विद्यापीठ, पुणे — ७