### UNIVERSITY OF PUNE



### **Notification**

The Principals,

All Affiliated Colleges of the University of Pune, Pune

Sub: CAS for the College Teachers exempted from SET/NET qualification vide to GR 23<sup>th</sup> June 2013.

Ref: University Grants Commission, Fifth Pay Scales.

As per the above captioned UGC notification, the University of Pune has constituted to facilitate the CAS for Teachers of the affiliated Colleges. The Committee will scrutinize and validate the forms of the aspirants/applicants from Lecturer to Sr. Lecturer and Sr. Lecturer to Selection Grade/ Reader Scales respectively.

As such you are requested to kindly bring this circular to the notice of the Teachers in your college and do the needful. Members of the Selection Committee are as follows:

- 1. Chairman of the Governing Body/his Nominee
- 2. Vice Chancellors Nominee (University of Pune).
- 3. Principal of the College
- 4. H.O.D of the College.
- 5. Vice Chancellors Nominee-Subject Expert
- 6. Subject Expert
- 7. Government Representative (Higher Education, Pune)

### Please note that:

- It is important that all forms viz (A) Statement of Placement in due Scale (B) Report of Selection
   Committee for Promotion(C) Teachers Appraisal Yearly and are to be in documented as required in
   SEQUENCE (3 SETS) be certified by the Head of the Department, IQAC and the principal of the
   College concerned.
- An aspirant/applicant will have to communicate his/her name through the principal of the college concerned to the Coordinating/nodal College and to the Director, B.C.U.D. University Pune on or before 24<sup>rd</sup> May 2014.
- 3. It is necessary to bring a copy of the latest fixation done (if any) before the committee for next due placement.
- 4. The detailed Proforma to be submitted along with the required certified documents is uploaded. The Microsoft word editable version is available on the website by the University.
- 5. The College Teachers promotion cases are to be placed and presented through the **Principal** of the College for smooth functioning.

6. Name of the coordinating/nodal college and dates of the Selection Committee meetings for **Pune**, **Ahmed Nagar and Nasik district** with detail Schedule pertaining to process are as under

# 7. Reporting Time: 9.00 am(Sharp) for introduction to CAS Presentation

8. Attach the following required attested documents at the time of Assessment Programme: Graduation, P.G., M. Phil, Ph.D., SET/NET, University Approval(s) Refresher / Orientation Courses, Letter of Condonation of break in service (if any), Service Book of the Teacher

S.N	Day/ Date	Faculty	Name of Co-ordinating College	Name of Co-ordinater	
1.	Monday 26/05/2014	Science (only) ( 50 Cases)  Geograph (6) y, Phy Edu. Arts (17) & Commerce(2), other than Science	Poona College, Camp, Pune-1 Conference Hall, PIMSE Building, Behind Open Stage	Dr. A. K. Walunj akwalunj@gmail.com	
2.	Tuesday 27/05/2014		Auditorium	9822194957	

# 9. Attend the Programme with the following Members signatures from the respective

College before the assessment Committee for placement in due scales

1) Principal of the College

2) Management's Nominee

3) Head of the Dept. of the concerned Subject

4) Teacher of the concerned subject

# 10. Please don't forget to bring the following documents at the time of Assessment Programme.

C.	Name of the Document	Required Documents with the Form	No. of copies
Sr.	Name of the Bocament		
No. 1	Self Appraisal Form of the teacher - Last Three Years	Certificate of Graduation, P.G., M. Phil, Ph.D., SET/NET, Refreshers / Orientation Courses, Condonation of break in service, if any	3
2	Service Book of the teacher	Original Service Book	
3	Personal File	All Relevant Documents	
4	Teacher's Placement Form	Brief Information of the teacher in Prescribed Form	3 copies
5	Assessment Committee Report	Information in the Prescribed Form	4 copies

Date: 15/02/2004 20.5.14

Place: Pune

Dr. V. B. Gaikwad Director, BCUD, UoP



### UNIVERSITY OF PUNE

### ASSESSMENT COMMITTEE REPORT

# **SENIOR SCALE**

REPORT OF THE SELECTION COMMITTEE APPOINTED TO IMPLEMENT THE PROCESS OF SELECTION FOR PROMOTION OF A TEACHER TO THE SENIOR SCALE

Name of the College:	
Name of the Teacher:	
Subject :	
A meeting of the Selection Committee ap	pointed to consider and evaluate the performance of the
teacher as related in the Self Appraisal F	Form for promotion to the Senior Scale of Rs. 10000-
325-15200 was held at Poona College,	Pune 411001 on /05/2014. The following members
were present :	
1	Chairman of the Governing Body/his Nominee
2. Dr. A.K.Walunj	Vice Chancellor's Nominee
3	Principal of the College.
4	Vice Chancellor's Nominee –Subject Expert
5	Head of the Department of the College in the
	Concerned subject
6	Subject Expert
7	Subject Expert
8.	Government Nominee
The Committee carefully considered	d and scrutinized the self Appraisal Form of
	along with the supporting documents attached to the
	conditions laid down by the Government in this behalf
VIGC OICINO. INOC-1290(4019) OINI-4 da	mou 11.12.17/).

After taking into consideration the information	ation gi	ven by	the t	eacher in hi	is/her Se	elf Appraisa	1
Form regarding his/her academic qualif	ications	and	other	achievemen	nts, the	Committe	e
unanimously recommends as under:							
That	fu	lfils al	l the	conditions	laid do	own by the	e
Government Vide GR No. NGC-1298 (4							
10000-325-15200 and therefore is placed in							
The Committee further recommends that _						placed in	1
the Scale of Rs.10000-325-15200 with effect			/				
1. (	)	2.	(	Dr. A.K.Wa	alunj	)	
Chairman of the Governing Body/ his Nomi	nee		Vice	-Chancellor	's Nomi	nee	
12							
3. (	)	4. (					)
Principal of the College		Vice-	Chanc	cellor's Nom	inee Sul	bject Expert	
5. (	)						
Head of the Dept. of the College							
in the concern Subject							
6. (	)	7. (					)
Subject Expert				Subject E	xpert		

### 8. GOVERNMENT NOMINEE

Date: /05/2014 Place: Pune



### UNIVERSITY OF PUNE

## **ASSESSMENT COMMITTEE REPORT**

### **READER / SELECTION GRADE**

REPORT OF THE SELECTION COMMITTEE APPOINTED TO IMPLEMENT THE PROCESS OF SELECTION FOR PROMOTION OF A TEACHER TO THE SELECTION / READER GRADE

Name of the College:	
	ppointed to consider and evaluate the performance of the
teacher as related in the Self Appraisal I	Form for promotion to the Reader / Selection Grade of
Rs. 12000-420-18300 was held at <b>Poona</b>	College, Pune 411001 on /May/2014. The following
members were present:	
1	Chairman of the Governing Body/his Nominee
2. Dr.A.K.Walunj	Vice Chancellor's Nominee
3	Principal of the College.
4	Vice Chancellor's Nominee –Subject Expert
5	Head of the Department of the College in the
	Concerned subject
6	Subject Expert
7	Subject Expert
8	Government Nominee
	d and scrutinized the self Appraisal Form of along with the supporting documents attached to
	e conditions laid down by the Government in this behalf

After taking into consideration the inform	iation g	given by the teacher in his/her Self Appraisal
Form regarding his/her academic quali-	fication	as and other achievements, the Committee
unanimously recommends as under:		
That		fulfils all the conditions laid down by the
Government Vide GR No. NGC-1298 (4	1619) l	JNI-4 dated 11.12.1999 for the scale of Rs.
12000-420-18300 and therefore is placed in	n the Se	election / Reader Grade.
The Committee further recommends that _		placed in
the Scale of Rs. 12000-420-18300 with effe	ect fron	n / /
1. (	)	2. ( Dr.A.K.Walunj )
Chairman of the Governing Body/ his Nom	iinee	Vice-Chancellor's Nominee
2 (		4. (
3. (	)	4. (
Principal of the College		Vice-Chancellor's Nominee Subject Expert
5. (	)	
Head of the Dept. of the College		
in the concern Subject		
in the concern subject		
6. (	)	7. (
Subject Expert		Subject Expert

### 8. GOVERNMENT NOMINEE

Date: /09/2012 Place: Pune



Statement showing information of the Teacher due for the placement in Senior Scale /Reader Scale /Selection Grade under CAS. /05/2014 Date:

Name of the College:

Certification by	11	This is to certify that details provided in this statement are true and are verified from the office records.
Placement in Reader / Selection Grade	10	Due on
Placement in Senior Scale	6	Placed w.e.f. Due on
Performance Appraisal Reports / Confidential Reports	8	
Details of Orientation / Refresher Courses	7	Orientation     and     No of     Refresher     Courses     completed
Service Counted for Placement	9	
Break In Service in Days	5	
Date of Appointment and Approval No.	4	Appointment. from: // Approval No. CCO/ w.e.f.
Educational Qualifications (% of Marks and Date)	3	PG M. Phil Ph.D. Date: NET/SET passed on:
Name of the Teacher and Subject	2	7
Sr. No.		-  -

# (For Office use Only)

Recommended placement 1) in Senior Scale from ------ /--- / ---- and 2) in Reader /Selection Grade from ---Recommendations of the committee:

Chairman/ Principal V.C. nominee Nominee (Management)

Jt. Director's Subject expert nominee (V.C. nominated)

Subject expert (Other College)

H.O.D

Subject expert (Other College)