UNIVERSITY OF PUNE



The Principals,

All Affiliated Colleges of the University of Pune, Pune

Sub: CAS for the College Teachers exempted from SET/NET qualification vide to GR 27th June 2013.

Ref: University Grants Commission, Fifth Pay Scales.

As per the above captioned UGC notification, the University of Pune has constituted to facilitate the CAS for Teachers of the affiliated Colleges. The Committee will scrutinize and validate the forms of the aspirants/applicants from Lecturer to Sr. Lecturer and Sr. Lecturer to Selection Grade/ Reader Scales respectively.

As such you are requested to kindly bring this circular to the notice of the Teachers in your college and do the needful. Members of the Selection Committee are as follows:

- 1. Chairman of the Governing Body/his Nominee
- 2. Vice Chancellors Nominee (University of Pune).
- 3. Principal of the College
- 4. H.O.D of the College.
- 5. Vice Chancellors Nominee-Subject Expert
- 6. Subject Expert
- 7. Government Representative (Higher Education, Pune)

Please note that:

- It is important that all forms viz (A) Statement of Placement in due Scale (B) Report of Selection
 Committee for Promotion(C) Teachers Appraisal Yearly and are to be in documented as required in
 SEQUENCE (3 SETS) be certified by the Head of the Department, IQAC and the principal of the
 College concerned.
- An aspirant/applicant will have to communicate his/her name through the Principal of the college concerned to the Coordinating/nodal College and to the Director, B.C.U.D. University Pune on or before 11th June 2014.
- 3. It is necessary to bring a copy of the **latest fixation done (if any)** before the committee for next due placement.
- 4. The detailed Proforma to be submitted along with the required certified documents is uploaded.

 The Microsoft word editable version is available on the website by the University.
- 5. The College Teachers promotion cases are to be placed and presented through the **Principal** of the College for smooth functioning.

- 6. Name of the coordinating/nodal college and dates of the Selection Committee meetings for **Pune**, **Ahmed Nagar and Nasik district** with detail Schedule pertaining to process are as under
- 7. Reporting Time: 9.00 am(Sharp) for introduction to CAS Presentation
- 8. Attach the following required attested documents at the time of Assessment Programme: Graduation, P.G., M. Phil, Ph.D., SET/NET, University Approval(s) Refresher / Orientation Courses, Letter of Condonation of break in service (if any), Service Book of the Teacher

S.N	Day/ Date	Faculty	Name of Co-ordinating	Name of Co-ordinater
			College	
1.	Friday 13/06/2014	Science (only) (50 Cases)	Poona College,Camp,Pune-1 Conference Hall, PIMSE	Dr. A. K. Walunj
2.	Saturday 14/06/2014	Geograph (6) y, Phy Edu. Arts (17) & Commerce(2), other than Science	Building, Behind Open Stage Auditorium	akwalunj@gmail.com 9822194957

9. Attend the Programme with the following Members signatures from the respective College before the assessment Committee for placement in due scales

1) Principal of the College

2) Management's Nominee

3) Head of the Dept. of the concerned Subject

4) Teacher of the concerned subject

10.Please don't forget to bring the following documents at the time of Assessment Programme.

Sr.	Name of the Document	Required Documents with the Form	No. of copies
No.			
1	Self Appraisal Form of the teacher -	Certificate of Graduation, P.G., M. Phil, Ph.D.,	3
	Last Three Years	SET/NET,	
		Refreshers / Orientation Courses, Condonation	
		of break in service, if any	
2	Service Book of the teacher	Original Service Book	
3	Personal File	All Relevant Documents	
4	Teacher's Placement Form	Brief Information of the teacher in Prescribed	3 copies
		Form	
5	Assessment Committee Report	sessment Committee Report Information in the Prescribed Form 4 co	

Date: 16/02/2014 Dr. V. B. Gaikwad
Place: Pune Director, BCUD, UoP