



## पुणे विद्यापीठ नियोजन व विकास विभाग

पुणे विद्यापीठाशी संलग्न महाविद्यालये व संस्था व विद्यापीठ विभागामधील शिक्षक प्रवर्गातील तरूण संशोधकांना / राष्ट्रीय / आंतरराष्ट्रीय परिषदा / कार्यशाळा / चर्चासत्रे / विशेष प्रशिक्षण, यामध्ये सहभागी होण्यासाठी प्रवास खर्च, दैनंदिन भत्ता व नोंदणी फी इ. करीता द्यावयाच्या अर्थसहाच्याबद्दल मार्गदर्शक तत्वे:-

१. अर्जदाराचे वय ५० वर्ष अथवा त्यापेक्षा कमी असावे. या योजनेअंतर्गत ३ वर्षांतून जास्तीत जास्त एकदा अर्थसहाच्य देण्यात येईल.
२. कोणत्याही अर्जदारास एका वर्षात अनिर्देशित अनुदान व या योजनेअंतर्गत असे दोन वेळा अर्थसहाच्य देण्यात येणार नाही.
३. अर्जदारास एकाच परिषदेस उपस्थित राहण्याकरिता अनुदान प्राप्तीसाठी एकाच वेळी अनिर्देशित अनुदान व या योजनेअंतर्गत असे दोन अर्ज सादर करता येणार नाहीत.
४. शैक्षणिक कार्यासाठी परदेशी प्रवास फक्त आंतरराष्ट्रीय मान्यता असलेल्या परिषदा कार्यशाळा / चर्चासत्रे / विशेष प्रशिक्षण, यासाठी असलेल्या प्रस्तावांचाच विचार या योजनेअंतर्गत करण्यात येईल. विहित मार्गदर्शक तत्वानुसार पात्र ठरलेल्या अर्जदारास गुणवत्तेनुसार व मुल्यांकनानुसार कमाल १००% पर्यंत प्रवास खर्च, दैनंदिन भत्ता, नोंदणी फी, व्हिसा फी व स्थानिक वाहतूक खर्च (कार्यक्रमाशी संबंधित स्थानिक व विदेशी प्रवास खर्च) देण्यात येईल. तसेच सदर प्रवासाचे तिकीट तिन आठवडे अगोदर (Economic Excursion Class) घेतलेले असावे.
५. आंतरराष्ट्रीय/राष्ट्रीय परिषदेमध्ये शोधनिबंध सादर करण्यासाठी व परिषदेस उपस्थित राहण्यासाठी या योजनेअंतर्गत अर्थसहाच्य मिळण्यासाठी दाखल केलेल्या प्रस्तावांवर विचार विनिमय होऊन ज्या तरूण शिक्षक/संशोधकांनी परिषदेमध्ये त्यांचे शोधनिबंध सादर केले आहेत त्यांच्या प्रस्तावांचे मूल्यांकन संबंधित विषय तज्ञांकडून केले जाईल.या तज्ञांच्या शिफारशीनुसार समिती अनुदानासंबंधी अंतिम निर्णय घेईल.
६. चर्चासत्र/कार्यशाळा/परिषदेचे माहिती पत्रक व परिषद/चर्चासत्र/कार्यशाळा आयोजित करणाऱ्या संस्थेचे निमंत्रण पत्र/मान्यता पत्र अर्जास जोडणे अनिवार्य आहे.
७. अर्जदाराने अर्ज नियुक्ती अधिकाऱ्यांच्या (प्राचार्य / संचालक / विद्यापीठ विभाग प्रमुख) मार्फतच पाठवावेत. अर्ज विद्यापीठाने विहित केलेल्या नमुन्यातच असावा. परिषदेत /

## Young Scientist/Teacher Travel Grant

कार्यशाळेत सहभागी होण्यापूर्वी किमान ४५ दिवस अगोदर अर्ज करावा. विहित वेळेपूर्वी सादर न केलेल्या व विहित नमुन्यात नसलेल्या व अपुरी माहिती भरलेल्या अर्जांचा विचार केला जाणार नाही. एखाद्या संशोधक / शिक्षकांस परिषदेस निमंत्रण प्राप्त झालेले नसले तरी त्यांनी सादर अनुदानासाठी फक्त अर्ज करण्यास हरकत नाही.

८. एखाद्या अर्जावर समितीने एकदा निर्णय दिला असेल तर सादर निर्णय अर्जदारास मान्य करावा लागेल व एकदा निर्णय घेतलेला अर्ज समितीपुढे पुनर्विचारार्थ ठेवण्यात येणार नाही.

९. अनुदान मंजूर झाल्यानंतर वित्त विभागास आवश्यक ती कागदपत्रे देणे अर्जदारावर बंधनकारक आहे.

१०. अर्जदाराने **Post conference Report** अर्जासोबत सादर करावा.

११. या योजनेअंतर्गत अर्ज सादर केल्यानंतर जर काही कारणास्तव अर्जदाराचे परिषदेस जाण्याचे रद्द केले तर सादर अर्जदाराने या विभागास लेखी अथवा [pldvp@unipune.ac.in](mailto:pldvp@unipune.ac.in) या ई-मेलवर त्वरीत कळवावे.

**अर्जासोबत खालीलप्रमाणे कागदपत्रे जोडावी.**

- संशोधन नियतकालिकाला सादर करण्यास योग्य अशा नमुन्यातील शोधनिबंध (४ प्रती) सादर करणे आवश्यक आहे.
- सहलेखकाचे ना हरकत प्रमाणपत्र (लागू असल्यास) (सोबत जोडलेल्या नमुन्याप्रमाणे)
- परिषदेचे माहिती पत्रक व परिषद आयोजकाचे निमंत्रण / मान्यता पत्र.
- विद्यापीठ शिक्षक मान्यता पत्राची प्रत (संलग्न महाविद्यालये व संस्थामधील शिक्षकां साठी)
- वयाचा पुरावा (ज्यामध्ये जन्म दिनांकाची नोंद असेल)
- पूर्वी प्रकाशित केलेल्या संशोधन लेखांची यादी / **Bio-data**.

मा. अध्यक्ष  
तरुण शिक्षक/संशोधक प्रवासखर्च  
अनुदान समिती



# University of Pune

Ganeshkhind, Pune- 411007.

## BOARD OF COLLEGE & UNIVERSITY DEVELOPMENT (PLANNING AND DEVELOPMENT SECTION)

### Application for Young Scientist/Teacher Travel Grant

Financial Assistance to Young Scientists working in the affiliated Colleges/Institutes and University Teaching & Research Departments/Centres under teaching category, for attending International Conference / Seminar / Symposia / Workshop / Training Programme held **Abroad**

#### A. PERSONAL DETAILS

1. Name of the applicant: \_\_\_\_\_  
(In Block Letters)
2. E-mail : \_\_\_\_\_ Mobile No. \_\_\_\_\_
3. Qualification: \_\_\_\_\_ Designation: \_\_\_\_\_
4. Department/College/Institute: (Name & Address)  
\_\_\_\_\_  
\_\_\_\_\_
5. Teaching Experience: \_\_\_\_\_ Basic Pay: \_\_\_\_\_
6. Present appointment Temporary (  ). Permanent (  ) (Please tick mark). any other please specify  
Date of appointment \_\_\_\_\_, Confirmation \_\_\_\_\_
7. List of Publications and Details of Research work in last five years: **Please Annex separate sheet.**
8. Any other Academic Achievements:  
\_\_\_\_\_  
(If necessary, please Annex separate list):
9. Have you applied simultaneously for the financial assistance for the said Conference/ Seminar / Symposia / Workshop / Training Programme under this and Unassigned Grant? Yes (  ) No (  )
10. **Enclosures with application** : Detailed Bio-data, University Teacher Approval (Applicable for affiliated Colleges / recognized Institutes Teachers), Age Proof, Full Research Paper (Four copies), NoC of Co-author (if any), Conference Brochure, Letter of Invitation & Paper acceptance.

**B. CONFERENCE DETAILS**

1. Title of the Conference / Seminar / Workshop / Training Programme etc. & Place :

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2. Name of the Organizers with complete address :

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3. Duration From \_\_\_\_\_ to \_\_\_\_\_ Total Days + Travel Days \_\_\_\_\_

4. Title of the accepted research paper :

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5. Has the applicant approached to the Organizers / Any other agency for financial assistance? Yes (  ), No (  ) Please write the name of the Agency:

If yes, give the details in the following table at\*

**6. DETAILS REGARDING EXPENSES :**

Sr. No.	Heads of Expenditure	Total Estimated Cost Rs.	*Financial assistance received from Organizers/Any other funding agency	Financial Assistance required from the University	Recommendation of the committee
1	Registration Fee				
2	Air-Fare / Train or Bus Fare (Both ways)				
3	Local Transport				
4	D.A. for _____ days.				
5	<b>Total Rs.</b>				

Note: i) Travel by Air India only, if not possible please gives reasons.

7. Whether the paper has been accepted by the organizer for presentation? Yes (  ), No (  )

## Young Scientist/Teacher Travel Grant

(If yes, please annex documentary evidence and 4 copies of the paper accepted by organizers).

8. Is there Co-author for paper? Yes ( ), No ( ) Enclosed No Objection Certificate of Co-author in the format given below.

9. Give the details regarding financial assistance received from University in last three years

**(Under Young Scientist Travel Grant or Unassigned Grant)**

Name of the Conference/Workshop/Course attended etc.	Place and dates of the Conference etc.	Total financial assistance received from University	University sanction letter (No. with date)

10. Mention nature of leave for conference

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### **Undertaking by the Applicant**

I certify that,

I have not getting any financial assistance (Unassigned Grant or Young Teacher Travel Grant) during the last three years from the University for attending National/International Conference / Seminar / Symposia / Workshop / Training Programme held abroad or within India and also I have not published earlier the above-mentioned research paper in any National or International Journal or Book and nor I presented or will present the same in any other conference except above.

The details given above are correct. If the information supplied is found to be incorrect on later date, I shall reimburse the entire money to the University. The money received will be used for the purpose for which it is requested. In case financial assistance is received from the organizers or any other agency, I shall pay back the amount granted by the University and I shall abide by the decision of the University.

Signature of the Applicant

I verified the above information

Signature with seal

Principal of the College / Director of Institute

Date :

Place :

## Young Scientist/Teacher Travel Grant

### Note :

1. Teachers are requested not to apply for financial assistance from the University to attend International Conference/Seminar/Workshop/Training Programme held abroad, before completing three years of period to the earlier financial assistance.

2. If the financial assistance will be sanctioned by the University, the applicant must have to attached the following documents along with the TA/DA bill form which is duly countersigned by their respective Principal of the College / Director of the Institutes / Head of the University Department.

1. Copy of sanctioned letter and Statement of expenditures.
2. Undertaking as per prescribed format (Annexure I)
3. NoC of Co-author as per prescribed format (If applicable) (Annexure II)
4. Copy of Teacher Approval (for College/Institute Teachers)
5. Age Proof.
6. Original Receipt of Registration Fees.
7. Original Air port tax /Boarding Pass.
8. Original Tickets for Local transportation.
9. Copy of Conference Brochure, Invitation letter & Attendance certificate.
10. Copy of permit issued by Reserve Bank of India for your visit abroad, indicating exchange rates prevailing at the time of journey.

### Contact Person :

Dr. Ravindra K. Nalawade  
Planning & Development Section  
University of Pune  
Pune 411007.

Tel. No. : 020-25601265

E-mail : [pldvp@unipune.ac.in](mailto:pldvp@unipune.ac.in)

**Annexure I**

UNDERTAKING

I certify that,

I Prof./Dr./Mr./ Mrs. \_\_\_\_\_  
certify that, I have attended International Conference/Seminar entitled \_\_\_\_\_  
\_\_\_\_\_ at \_\_\_\_\_ from \_\_\_\_\_  
to \_\_\_\_\_ and presented a research paper entitled \_\_\_\_\_  
\_\_\_\_\_ in the said Conference / Seminar.

I have not getting any financial assistance (Unassigned Grant or Young Teacher Travel Grant) during the last three years from the University and also I have not getting any financial assistance from the College/Institute or any other agency for attending National/International Conference / Seminar / Symposia / Workshop / Training Programme held abroad or within India. I also certify that, the research paper presented in the above Conference/Seminar has not published earlier in any National or International Journal or Book and nor it was presented or will present in any other conference except above.

The details given above are correct. If the information supplied will found to be incorrect on later date, or in case financial assistance has received from the organizers, from the college or any other agency, I shall refund the entire amount to the University, which will paid to me for International Conference. The money received has been use only for the purpose for which it has requested. I also undertake that I shall abide by the decision of the University.

Date :

Name & Signature of the Applicant

**Annexure II**

**No Objection Certificate by Co-author/s**

I/We have no objection to present or publish the research paper entitled \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

on my/our behalf by Prof. /Dr. /Mr. /Mrs. \_\_\_\_\_

in the International Conference (Title) \_\_\_\_\_

\_\_\_\_\_ held at \_\_\_\_\_.

I/We had not published or will published the same research paper in any National or International Journal or Book and nor I/We presented or will present the same in any other Conference / Seminar.

Date :

Full Name, Designation & Signature of Co-author/s,  
Address of College/Institute

Place :



# University of Pune

Ganeshkhind, Pune- 411007.

## BOARD OF COLLEGE & UNIVERSITY DEVELOPMENT (PLANNING AND DEVELOPMENT SECTION)

### Application for Young Scientist/Teacher Travel Grant

Financial Assistance to Young Scientists working in the affiliated Colleges/Institutes and University Teaching & Research Departments/Centres under teaching category, for attending National/International Conference / Seminar / Symposia / Workshop / Training Programme held **within India**

### C. PERSONAL DETAILS

11. Name of the applicant: \_\_\_\_\_  
(In Block Letters)
12. E-mail : \_\_\_\_\_ Mobile No. \_\_\_\_\_
13. Qualification: \_\_\_\_\_ Designation: \_\_\_\_\_
14. Department/College/Institute: (Name & Address)  
\_\_\_\_\_  
\_\_\_\_\_
15. Teaching Experience: \_\_\_\_\_ Basic Pay: \_\_\_\_\_
16. Present appointment Temporary (                      ). Permanent (                      ) (Please tick mark). any other please specify  
Date of appointment \_\_\_\_\_, Confirmation \_\_\_\_\_
17. List of Publications and Details of Research work in last five years:     **Please Annex separate sheet.**
18. Have you applied simultaneously for the financial assistance for the said Conference/ Seminar / Symposia / Workshop / Training Programme under this and Unassigned Grant? Yes (    ) No (    )
19. **Enclosures :** Detailed Bio-data, University Teacher Approval (Applicable for affiliated Colleges / recognized Institutes Teachers), Age Proof, Full Research Paper, NoC of Co-author (if any)(Annexure II), Conference Brochure, Letter of Invitation & Paper acceptance.

Note : 1. Teachers are requested not to apply for financial assistance from the University to attend the National/International Conference held within India, before completing three years of period to the earlier financial assistance.

**D. CONFERENCE DETAILS**

11. Title of the Conference / Workshop etc. & Place of Conference:

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12. Name of the Organizers:

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With complete address:

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13. Duration From \_\_\_\_\_ to \_\_\_\_\_ Total Days + Travel Days \_\_\_\_\_

14. Title of the accepted research paper :

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15. Has the applicant approached to the Organizers / Any other agency for financial assistance? Yes (  ), No (  )

Please write the name of the Agency:

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If yes, give the details\* in the following table.

**16. DETAILS REGARDING EXPENSES :**

Sr. No.	Heads of Expenditure	Total Estimated Cost Rs.	*Financial assistance received from Organizers/Any other funding agency	Financial Assistance required from the University	Recommendation of the committee
1	Registration Fee				
2	Air-Fare / Train or Bus Fare (Both ways)				
3	Local Transport				
4	D.A.				
5	<b>Total Rs.</b>				

Note: i) Air Travel will be sanctioned on condition only.  
 ii) Travel by Air India only, if not possible please gives reasons. (Only if travel by air).  
 ii) Travel by IInd A/C or Chair Car in case of travel by Rail.

**Young Scientist/Teacher Travel Grant**

17. Whether the paper has been accepted by the organizer for presentation? Yes (    ), No (    )  
(If yes, please annex documentary evidence and 3 copies of the paper accepted by organizers).
18. Is there Co-author for paper? Yes (    ), No (    ) Annex (NoC) No Objection Certificate of Co-author as per enclosed format.
19. Give the details regarding financial assistance received from University in last three years  
**(Under Unassigned Grant or Young Scientist/Teacher Travel Grant)**

Name of the Conference/Workshop/Course attended etc.	Place and dates of the Conference etc.	Total financial assistance received from University	University sanction letter (No. with date)

20. Teachers are requested not to apply for financial assistance from the University before completing three years of period to the earlier financial assistance.
21. Mention nature of leave for conference \_\_\_\_\_

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**Undertaking by the Applicant**

I certify that,

I have not getting any financial assistance (Unassigned Grant or Young Teacher Travel Grant) during the last three years from the University for attending National/International Conference / Seminar / Symposia / Workshop / Training Programme held with in India or abroad and also I have not published earlier the above-mentioned research paper in any National or International Journal or Book and nor I presented or will present the same in any other conference except above.

The details given above are correct. If the information supplied is found to be incorrect on later date, I shall reimburse the entire money to the University. The money received will be used for the purpose for which it is requested. In case financial assistance is received from the organizers or any other agency, I shall pay back the amount granted by the University and I shall abide by the decision of the University.

Signature of the Applicant

I verified the above information

Date :

Signature of Principal of the College / Director of Institute

Place :

## Young Scientist/Teacher Travel Grant

**Note :** If the financial assistance will be sanctioned by the University, the applicant must have to attached the following documents along with the TA/DA bill form which is duly countersigned by their respective Principal of the College / Director of the Institutes / Head of the University Department.

1. Copy of sanctioned letter and Statement of expenditures.
2. Undertaking as per prescribed format (Annexure I)
3. NoC of Co-author as per prescribed format (If applicable) (Annexure II)
4. University Teacher Approval (for College/Institute Teachers)
5. Age Proof.
6. Original Receipt of Registration Fees.
7. Original Ticket of Rail Fare, Bus Fare, Air Fare/Boarding Pass
8. Original Tickets for Local transportation.
9. Copy of Conference Brochure, Invitation letter & Attendance certificate.

**Annexure I**

UNDERTAKING

I certify that,

I Prof./Dr./Mr./Mrs. \_\_\_\_\_  
certify that, I have attended National/ International Conference/Seminar entitled \_\_\_\_\_

\_\_\_\_\_ at \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ and presented a research  
paper entitled \_\_\_\_\_

\_\_\_\_\_ in the said Conference / Seminar.

I have not getting any financial assistance (Unassigned Grant or Young Teacher Travel Grant) during the last three years from the University for attending National/International Conference / Seminar / Symposia / Workshop / Training Programme held within India or abroad and also I have not published earlier the above-mentioned research paper in any National or International Journal or Book and nor I presented or will present the same in any other conference except above.

The details given above are correct. If the information supplied is found to be incorrect on later date, or in case financial assistance is received from the College/Institute or organizers or any other funding agency, I shall refund the entire amount to the University which is paid to me for International Conference. The money received will be used for the purpose for which it is requested. I also undertake that I shall abide by the decision of the University.

Date :

Name & Signature of the Applicant

**Annexure II**

**No Objection Certificate by Co-author/s**

I/We have no objection to present or publish the research paper entitled \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

on my/our behalf by Prof. /Dr. /Mr. /Mrs. \_\_\_\_\_ in the

International Conference (Title) \_\_\_\_\_

\_\_\_\_\_ held at \_\_\_\_\_.

I/We had not published or will published the same research paper in any National or International Journal or Book and nor I/We presented or will present the same in any other Conference / Seminar.

Date :

Full Name, Designation & Signature of Co-author/s,  
Address of College/Institute

Place :