

Course work: - Operational aspects**(Encl.:-4)**

The course work for Ph. D. programme in the faculty of commerce shall be implemented as follows.

1. The total duration of the course work shall be 300 hours or 6 months.
2. The distribution of the course work is as follows.

Sr. No.	Particulars of activity	No. of sessions allotted	No. of sessions
1.	Tutorials & contact lessons	120	Research Methodology (48), Statistics (30), Computer Application (18), Specialization (24)
2.	Assignments (Take home)	36	
3.	Presentations	24	
4.	Library work	48	
5.	Project work	18	
6.	Examination & Tests	24	

3. Exemption to scholars from course work

All exemption shall be granted as per U. G. C. & University of Pune guidelines.

4. Permission to join other institute/ research centre

A scholar shall be permitted to join another institute/research centre subject to acquisitions of no objection certificate from both the centre. He will have to pay fees to the centre where he seeks admission as for prevailing rules & the will also have to abide by the rules regarding conduct of the course laid down by the centre.

5. A centre can conduct the programme in two different modes:

- i) For regular full time scholars & those who are not teachers.

- ii) For those who are approved teaching faculty of this or any other university.
6. For regular scholars the programme shall be conducted for 6 months on regular basis.
 - 7.
 8. For teachers the programme shall be conducted during vacations follows
 - 2 winter sessions
 - 1 summer session
 9. Two or more centers can come together and conducted a joint programme.
 10. The minimum intake at each time shall be 12 scholars.
 11. The centre shall be permitted to charge the fees for the course the fees for the course work as follows.

- Tuition Fees	12,500
- Library Fees	1,000
- Registration Fees	1,000
- Computer Fees	500
 12. The centre shall have following structure for the conduct of course work.
 - 1 coordinator
 - 1 Office Assistant
 - 1 DTP operator
 - 1 Peon
 13. The coordinator shall be responsible for maintenance of all the records & compliance of necessary formalities.
 14. The coordinator shall issue certificate of completion, on successful completion of the course work. He shall ensure that, due diligence is maintained in respect of attendance & compliance of procedure laid down by the University.
 15. There shall be minimum four centers for conduct of course work at Pune, Pune Rural, Nashik, Ahmednagar each respectively.